INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGIONAL CENTRE , COCHIN
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rccochin@ignou.ac.in

F/IG/RC-14/CHN/Admsn/Online/4.1/
13th May, 2022 17812

To

The Registrar
Student Registration Division (SRD)
IGNOU
New Delhi

Sub: Action Taken Report with respect to Shifting of students from Special Study Centre to Regular Study centre – reg.

Sir,

1. Reason for Shifting: Due to the Policy directive of the University to convert Special Study centre to Regular Study Centre, the process for the same is pending at the Host Institution end. Ideal Training College SSC14134D) has specified sister concern Institution to shift the special LSC/Establish new LSC. Certain discrepancies were notified verbally to the Management of the Institution.

The proposal from Ansar Women's College (SC14182D) was received on 14th February, 2022, Ideal Training College (SC14134D) was received on 13th December, 2021 and Bharatmata College (SC14165D) was received on 13thMay, 2022.

It is submitted that since provision was given to Special LSC to submit the Regular LSC format, the LSC code was listed for admission. Certain LSC like Jail and Union Territory of Lakshwadeep which do not claim any share money has been retained. Verbal discussion with other Special Study Centres did not arrive at any fruitful result for their functioning without claiming share money during the lag period of being converted into Regular LSC. Hence, the need for shifting of Learners from Special LSC to Regular LSC. Since the Coordinator of the Regular LSC in the same District has expressed inability to accommodate more Learners, the RC has shifted the Learners to nearby LSC around the District.

In the case of below 150 enrolment, consequently for 5 admission cycle sessions, the learners has been shifted from Low enrolment LSC (after verbal discussion failed to accommodate Learners without remuneration) to nearest LSC which has fulfilled the minimum enrolment number.

2. Letters sent to the Learners: The first email dated 25th April, 2022 has been sent to Learners regarding shifting (enclosed as Enclosure 1) of LSC from Special Study Centre to Regular Study Centre. The Second Email (Enclosure 2) was also sent on 14th February, 2022. In addition, the letter sent to the student has been uploaded in the RC Cochin website and can be accessed at the link http://rccochin.ignou.ac.in/Ignou-RC-Cochin/userfiles/file/ab-1.pdf. Hence, the students are not put into inconvenience.

3.Prevalence of new normal situation which will not hamper the Student convenience: For all Student Supporting Services, Study Centre would be contacting the student by Email/Whatspp/SMS. The Counselling classes are being scheduled online (Virtual mode). Hence, mobility to Learner Support Centre (LSC) is not mandatory.

(contd.,2)

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J. J. Dorothy
13/5/22

Study centre contact details are available at RC website http://rccochin.ignou.ac.in -> Study Centre, even though the link of the address of the LSC changed has been sent to the learners, again in the letters, the link http://rccochin.ignou.ac.in/userfiles/file/Active%20LSC-as-on-20-09-2021.pdf has been specified for for ready reference/easy access of the Learners. Since classes are conducted Online presently, students can attend the same online from being anywhere. Further the recorded online class video links are available at the IGNOU Regional Centre YouTube upon clicking the "Playlist" link of RC Cochin at https://www.youtube.com/c/IGNOURegionalCentreCochin/playlists

The Assignment response submission (handwritten) can be submitted online after scanning and this facility is available to the student after the COVID19 situation and the online link is available on the RC Cochin website RC website http://rccochin.ignou.ac.in at the link https://docs.google.com/forms/d/e/1FAIpQLSeBqgOf29lhHRJpVK6I4kk9On5T3t1KFtBgKZ1lXW-ztyYYnA/viewform . Alternatively the written assignments can be sent by speed post to the LSC.

The cost effectiveness through virtual interaction encountered in pandemic situation has been retained during post pandemic situation also at RC Cochin. Further, IGNOU examinations can be written at any examination centre of IGNOU all over India. Hence students have the option to select the nearest examination centre as per their convenience. Currently there are 14 Examination Centre available under Regional Centre at the Link http://rccochin.ignou.ac.in/Ignou-RC-Cochin/userfiles/file/TEEDECLIST.pdf.

The task of conversion of Special Study Centre to Regular Study Centre has been assigned to Dr. V.T. Jalajakumari, ARD. Dr. S. Vijayaragavan, ARD has been assigned the task of managing the assignment related issues of the Study centres.

This letter content of action taken report related to the grievance of Learners for shifting from SSC to Regular LSC has the concurrence of all three Academics (ARD/AD) posted at IGNOU Regional Centre, Cochin.

Information submitted for perusal please.

Yours sincerely

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Dr. J.S. Dorothy
Regional Director
RC Cochin
13th May, 2022 13/5/22