# IGNOU REGIONAL CENTRE, COCHIN

**Kaloor PO, Cochin 682 017, Ernakulam Dist.**
**Email : rccochin@ignou.ac.in**

**Invitation for Quotation for items identified through Committee at IGNOU Regional Centre Cochin(RC14) as obsolete items, unserviceable items, unrepairable items, unusable equipments/scrap**

1. Quotations are invited for the items with the residual value specified for each individual item. Quotation/Bid should be item-wise for List 1 for ease of comparison of the rate.

2. The list of items and the residual value are available on the link: http://rccochin.ignou.ac.in/Ignou-RC-Cochin/userfiles/file/List%20of%20items%20and%20the%20residual%20value.pdf The Minimum anticipated Value of the item cumulatively by the participating agency submitting Quotation/Bid ( Rs.) has been specified in the List. Quotation/Bid below the expected value will not be entertained.

3. Physically the items can be inspected before giving the Quotation/Bid on all working days of IGNOU Regional Centre Cochin from 9.30 am to 6 pm

4. Last date of receipt of Quotation/Bid is 03.01.2022 evening 6 pm

5. Quotation can be sent either by email (rccochin@ignou.ac.in ) or by Speed post (IGNOU Regional Centre Cochin, Kaloor PO, Cochin 682 017, Ernakulam Dist. ) or by hand with Register entry at IGNOU Regional Centre Cochin Office.

6. Quotation/Bid will be opened in the meeting scheduled to be held on 05.01.2022 at 11 am. Representatives from the participating agency who have had submitted the Quotation/Bid are welcome to the meeting to witness the opening of the Quotation/Bid. The task will be entrusted to the qualifying participating agency who have quoted the highest price for each of the item individually/cumulatively in the Quotation/Bid.

**Sh. K .Muraleedharan, SO  Sh.K.J Joseph, SO  Dr. J.S Dorothy,RD**