INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGIONAL CENTRE
COCHIN

INFORMATION BROCHURE - 2018

IGNOU Regional Centre Cochin
In service of the Nation since 1988

REGIONAL CENTRE COCHIN
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Online Admissions:

https://onlineadmission.ignou.ac.in/admission/

IGNOU Regional Centre Website: rccochin.ignou.ac.in

Office Timings: 9.30 am – 6.00 pm (Monday to Friday)

THE PEOPLE'S
UNIVERSITY

The University

The Indira Gandhi National Open University (IGNOU), established in 1985 by an Act of Parliament, has emerged as an international institution in the field of Open-Distance Learning. IGNOU is the largest Open University in the world. It has been conferred with the awards of 'Centre of Excellence' and 'Excellence for Distance Education Materials' by the Commonwealth of Learning. With its headquarters at New Delhi, the University caters to about 3 million students in 36 countries, through its vast network of 67 Regional Centres, about 3000 Learner Support Centres. The University at present offers 232 academic programmes ranging from Doctoral to Certificate levels, catering to all sections of the society. It is committed to quality in teaching, research, training and extension activities; and acts as a national resource centre for expertise and infrastructure in the Open Distance Learning system.

Regional centre, Cochin

The IGNOU Regional Centre, Cochin was established on 17th November, 1988 to provide open and distance education in the State of Kerala and the Union Territory of Lakshadweep. Over the years, the activities of IGNOU in the region grew and a number of Study Centres were established with substantial student enrolment in various academic programmes of the University. With the establishment of Regional Centre, Trivandrum in the year 2009, jurisdiction of three southern districts of the State viz., Kollam, Pathanamthitta and Thriuvananthapuram districts have been allotted to the Regional Centre, Trivandrum. Later, in 2011, another Regional Centre was established at Vatakara in Kozhikode district, with present jurisdiction of five northern districts such as Kasaragod, Kannur, Kozhikode, Wayanad and Malappuram. Now, the Regional Centre, Cochin caters to six districts of Kerala viz., Ernakulam, Thrissur, Palakkad, Kottayam, Idukki and Alappuzha. In addition, the Union Territory of Lakshadweep also comes under the jurisdiction of Regional Centre, Cochin.

The University constructed a four storied building for the Regional Centre at Kaloor, Cochin. The present four-storied Regional Centre building has the Regional Centre, the Gyan Vani FM Radio Station, Computer Labs, classrooms, conference rooms and Library.

Admission

The University offers round the year walk-in admissions. Most of the academic programmes being offered in both the cycles of admissions i.e., January and July cycles. Admissions to the academic programmes are under different modes i.e., through entrance examination; depending on the nature of the programme and without entrance examination. Admission notifications are issued in leading national and regional dailies for Walk in Admission during April-May for July session and August-September for January session. The detailed information on admission and application forms are available on the University website at www.ignou.ac.in. The link for online admissions is https//onlineadmission.ignou.ac.in/admission/.

Instructional System

The University provides multi-channel multiple media teaching-learning package for instruction. This includes self-instructional print & audio-video materials, laboratory practicals, face-to-face counseling sessions and internet based learning. Video-conferencing and web based interactions (on Edusat) were introduced to strengthen the comprehensive system of instruction. The University provides academic support to the learners by Learner Support Centres (LSC) established in all the districts. Study materials to the learners is sent by post from the IGNOU Head Quarters, New Delhi.

Certificate Programmes

Sl. No	Programme	Study Centre Activated	Fees	Medium of Instructions	Eligibility
1	Certificate in Arabic Language (CAL)	14178D, 14157, 14182D	Rs.2000/-	English/ Arabic	10+2 or 18 years of age
2	Certificate in Disaster Management (CDM)	1406, 1407, 1408, 1480, 14000, 14119, 14177	Rs. 2600/-	English & Hindi	10+2 or equivalent or BPP from IGNOU
3	Certificate in Environmental Studies (CES)	1406, 1407, 1408,	Rs.2600/-	English & Hindi	10+2 or its equivalent or BPP from IGNOU
4	Certificate in Business Skills (CBS)	1406, 14178D	Rs.3200/-	English	10+2 or its equivalent or BPP from IGNOU
5	Certificate in Teaching English as a Second Language (CTE)	1406, 1408, 1407, 14162, 14167, 14170	Rs.2600/-	English	Graduates or 3 years of B.EL.ED. Or 2 years PTT, ETT or 10+2 with 2 years teaching experience.
6	Certificate in Functional English (basic level) (CFE)	1406, 14176D, 14177, 14178D, 14182D	Rs.3200/-	English	10+2 or its equivalent
7	Certificate in HIV and Family Education (CAFÉ)	1406, 1407, 1480, 14119	Rs.2000/-	English & Hindi	10+2 or its equivalent or BPP from IGNOU or Matriculation with higher qualification recognized by Central/ State Government
8	Certificate in Tourism Studies (CTS)	1406, 1407, 1408, 14165D	Rs.2000/-	English & Hindi	10+2 or its equivalent or BPP from IGNOU
9	Certificate in Food and Nutrition (CFN)	1406, 1407, 1408, 1477, 14165D, 14177, 14182D	Rs.1600/-	English, Hindi and other languages	No formal qualification. Minimum 18 yrs.
10	Certificate in Nutrition and Child Care (CNCC)	1407, 1477	Rs.2000/-	English & Hindi	10+2 or its equivalent or BPP from IGNOU
11	Certificate in Rural Development (CRD)	1406, 1407, 14119, 14000	Rs.2000/-	English & Hindi	Bachelor's Degree
12	Certificate in Human Rights (CHR)	1408, 14162D	Rs.2600/-	English & Hindi	10+2 or its equivalent or BPP from IGNOU
13	Certificate in Anti Human Trafficking (CAHT)	14157	Rs.1600/-	English & Hindi	10^{th} or its equivalent or BPP from IGNOU
14	Certificate in Information Technology (CIT)	1417, 1423, 1424, 1402	Rs.5000/-	English	Passed 10^{th} or BPP from IGNOU or DLC from Microsoft or equivalent.
15	Certificate in Guidance (CIG)	1406, 1407, 1408, 1480, 14167, 14169 14176, 14182D	Rs.1600/-	English & Hindi	Teachers of recognised Institution OR Pass in Matriculation OR BPP from IGNOU
16	Certificate in Teaching of Primary School Mathematics (CTPM) **(July Session only)**	1406, 1407, 1408	Rs.2000/-	English & Hindi	Adult with 10^{th} Pass.
17	Certificate in Consumer Protection (CCP)	1407, 1408	Rs. 2000/-	English & Hindi	10+2 or its equivalent or BPP from IGNOU
18	Certificate in International Humanitarian Law (CIHL)	14157	Rs. 2900/-	English	10+2 or its equivalent or BPP from IGNOU
19	Certificate in Home Based Health Care (CHBHC)	14180	Rs. 2600/-	English & Hindi	10^{th} Pass (Matriculation)
20	Bachelor Preparatory Programme (BPP)	1406, 1407, 1408, 1480, 14157, 14134D, 14177, 14162D, 1486, 14176D, 14170, 14127, 14178D, 14181, 14182D	Rs. 1400/-	English, Hindi Malayalam	No formal qualification Minimum age 18 years
21	Post Graduate Certificate in Cyber Law (PGCCL)	14157	Rs. 8600/-	English	Graduate in any discipline or 4th and 5th year students of 5 year integrated LLB Course who passed 3 years.

Diploma and Post Graduate Diploma Programmes

Sl. No	Programme	Study Centre Activated	Fees	Medium of Instruction	Eligibility
22	Post Graduate Certificate in Malayalam - Hindi translation (PGCMHT)	14000	Rs. 2000/-	Hindi	Graduation
23	Post Graduate Diploma in Food Safety and Quality Management (PGDFSQM) **(July Session only)**	14114 P	Rs.14600/-	English	(I)Science Graduates with Chemistry/ Bio-Chemistry or Microbiology as one of the subjects. (ii)Degree in allied sciences like Agriculture, Food Science/Food Technology/ Engineering/Post Harvest Technology/ Home Science/Life Science/Micro biology /Bio-Chemistry/ Bio-Technology/ Horticulture / Dairy Technology /Veterinary / Fisheries/ Hotel Management and Catering Hospitality Management etc. or equivalent. (iii) Science graduates in disciplines like Geography, Statistics with Physics & Maths, Art Subjects and Medical Lab technology and with minimum three years experience in food processing and / or quality control (Minimum 1 year experience) (iv) Art graduates with diploma in Food Science Disciplines viz. Fruits and vegetables, Dairy Technology, Meat Technology, cereal, pulses and oilseeds etc. with minimum 5 years experience in Food Processing/Food Quality control (2 years experience in quality control)/ Hotel Management (Food preparation/ Food catering) and out of which 2 years experience should be in quality control activities) (v)BA/B Com Graduates with minimum 7 years experience or holding senior position in Govt./Semi Govt. Units involved in Food Quality Control.
24	Post Graduate Diploma in Plantation Management (PGDPM) **(July Session only)**	14162 D	Rs.6800/-	English	Graduate in any discipline
25	Post Graduate Diploma in Counselling and Family Therapy (PGDCFT) **(July Session only)**	14165D, 14169	Rs.17000/-	English	Bachelor's Degree with specialization in subjects like Human Development and family Studies, Child Development Human Development and Childhood studies, Child Development & Family relationships, Home Science, Psychology, Social Work, Medicine or Other allied disciplines or Bachelor's degree with a higher degree in any of the above mentioned subjects or Bachelor's Degree along with Post Graduate Diploma in Guidance and Counselling from a recognized University.
26	Post Graduate Diploma in Disaster Management (PGDDM)	1406, 1407, 1408,	Rs.6200/-	English & Hindi	Graduate in any discipline
27	Post Graduate Diploma Rural Development (PGDRD)	1406, 1408, 14000	Rs.2600/-	English & Hindi	Bachelor's Degree
28	Post Graduate Diploma in Translation (PGDT)	1477, 14127	Rs.3800/-	Hindi	Bachelor's Degree

29	Post Graduate Diploma in International Business Operations (PGDIBO)	1407, 14170, 14166	Rs.8000/-	English & Hindi	Bachelor's Degree in any discipline or Equivalent
30	Post Graduate Diploma in Environment and Sustainable Development (PGDESD)	14119	Rs.6800/-	English	Graduate from a recognized University/Institution
31	Post Graduate Diploma in Journalism and Mass Communication (PGJMC)	1480	Rs.4400/-	English	Bachelor's Degree with 2 years experience in a media/ Communication organization
32	Post Graduate Diploma in Educational Management & Administration (PGDEMA)	14000	Rs.6800/-	English	Bachelor's Degree
33	Post Graduate Diploma in Educational Technology (PGDET)	1453P	6800/-	English	Graduate in any discipline
34	Post Graduate Diploma in School Leadership and Management (PGDSLM)	1453P	6200/-	English	Prospective and In-service Head Teachers/Principal with Graduate Degree from a recognized University OR Graduate / Post Graduate Teachers
35	Post Graduate Diploma in Higher Education (PGDHE)	14000	3200/-	English	Teachers in an institution of higher education or PG Degree holders in any subject including a Professional Degree
36	Post Graduate Diploma in Women & Gender Studies (PGDWGS)	1477	Rs.7400/-	English	Graduate in any discipline
37	Post Graduate Diploma in Intellectual Property Rights(PGDIPR)	14157	Rs. 10400/-	English	Graduate in any discipline
38	Post Graduate Diploma in Urban Planning and Development (PGDUPDL)	14000	Rs. 3600/-	English	Graduate in any discipline
39	Diploma in Early Childhood Care and Education (DECE)	1407	Rs.2600/-	English, Hindi & Tamil	10+2 or its equivalent
40	Diploma in Nutrition & Health Education. (DNHE)	1406, 1477	Rs.2600/-	English & Hindi	10+2 or its equivalent
41	Diploma in Tourism Studies (DTS)	1406, 1407, 1408, 14165D	Rs.4400/-	English & Hindi	BPP from IGNOU or 10+2 or its equivalent
42	Diploma in Creative Writing in English (DCE)	1477, 14177, 14178, 14182D	Rs.3800/-	English	10+2 or anyone without 10+2 but age should be 20 years or above
43	Diploma in HIV and Family Education (DAFE)	1406, 1480, 14119	Rs.3800/-	English & Hindi	10+2 or its equivalent or BPP from IGNOU or Matriculation with higher qualification recognized by central/ state govt.

Bachelor's Degree Programmes

Sl. No	Programme	Study Centre Activated	Fees	Medium of Instruction	Eligibility
44	Bachelor of Arts in Tourism Studies (BTS)	1406, 1407, 14165D, 1408	Rs.3200/- (I year) Rs.3000/- (II, III yrs)	English & Hindi	10+2 or its equivalent or BPP from IGNOU
45	Bachelor of Computer Applications (BCA)	1402, 1423, 1424, 1417, 14182D	Rs.6200/- /-(1st Sem.) Rs.6000/-per sem. (2nd Sem.onwards)	English	10+2 or its equivalent
46	Bachelor of Arts (BA)	1406,1407,1408, 1480, 14157, 14134D, 14170, 14127, 14178 14176D,14181,14182	Rs.2600/- (I year) Rs.2400/-(II,III year)	English & Hindi	10+2 or its equivalent or BPP from IGNOU
47	Bachelor of Commerce (BCOM)	1406, 1407, 1408, 14119, 14127, 14134P, 14157, 1480, 1486, 14170, 14178D, 14177, 14181, 14182D	Rs.2600/- (I year) Rs.2400/-(II,III year)	English & Hindi	10+2 or its equivalent or BPP from IGNOU

48	Bachelor of Commerce (with major in Accountancy and Finance) (BCOM A&F) ***(Can be applied offline only)***	1406, 1407, 14127, 14157, 14177	Rs.7200/-	English	i) 10+2 or its equivalent (with Major in Accountancy and Finance) ii) Passed Common Proficiency Test/ PE/Foundation from ICAI. iii) Registration in Professional Competence Course/ PEII/ Intermediate (Chartered Accountancy First Stage) of ICAI. iv) Already passed professional Competence Course /PEII /Intermediate) Exclusively for Chartered Accountancy Students – ICAI
49	Bachelor of Commerce (with major in Corporate affairs & administration) (BCOM(CA &A)) ***(Can be applied offline only)***	14177, 14157	Rs.7200/-	English	i) 10+2 or its equivalent and ii) Registration in Company Secretaryship Foundation Programme
50	Bachelor of Commerce (with major in financial & cost accounting) BCOM(F&CA) ***(Can be applied offline only)***	14177, 14157	Rs.7200/-	English	i) 10+2 or its equivalent and Registration in ICWAI Foundation Course
51	Bachelor of Science (B.Sc)	1402	Rs.4400(I year) Rs.4200 (II, III year)	English & Hindi	10+2 with Science subject or its equivalent qualification
52	Bachelor of Social Work (BSW)	1406, 1480,14119	Rs.5000/- (I year) Rs.4800/- (II, III yrs)	English & Hindi	10+2 or its equivalent or BPP from IGNOU
53	Bachelor of Library & Information Science (BLIS)	1406, 14166	Rs.6200/-	English & Hindi	i) Second Class Bachelor's Degree with 50% marks. OR ii) Bachelor's Degree with Diploma in Library Science OR iii) Bachelor's Degree with two years of working experience in a Library & Information Centre.

Master's Degree Programmes

Sl. No	Programme	Study Centre Activated	Fees	Medium of Instruction	Eligibility
54	Master of Business Administration (MBA) ***(Can be applied offline only)***	1402, 1407, 14157, 14165D, 14166	Rs.1800/-per course Rs.3000/-for Project.	English	• Any graduate (Including Chartered Accountancy/Cost Accountancy/Company Secretaryship) with 50% marks for general category/ 45% for reserved category as per government of India rules. • Clearance of OPENMAT conducted by IGNOU. • No age bar
55	Master of Business Administration –Banking and Finance (MBF) ***(Can be applied offline only)***	1402, 1407, 14157, 14166	Rs.1800/-per course Rs.3000/-for Project	English	The Candidate should be a member of the Indian Institute of Bankers and should satisfy the following conditions. 1] S/he should have passed the CAIIB examinations of Indian Institute of Bankers, Mumbai and awarded the requisite qualification/credentials thereof by the institute. 2] S/he should have been working in the banking or financial service sector for a period of the at least two years. 3] S/he should be a graduate from a recognized University.

56	Master of Science in Counselling and Family Therapy (MSc.CFT) **(July session only)**	14169	Rs.17000/- (I Year) Rs.16800/- (II year)	English	Bachelor's degree with specialization in subjects like Human Development and Family Studies, Child Development, Human Development and Child- hood Studies, Child Development & Family Relationships, Home Science, Psychology, Social Work, Medicine, or other allied disciplines. Allied disciplines include Anthropology, Sociology, Education, Philosophy, MBBS or equivalent qualification in Ayurveda, Unani, Sidha or Homeopathy Medicines, Nursing etc. from a recognized University OR Bachelor's degree with a higher degree in any of the above mentioned subjects or Bachelor's Degree along with a Post Graduate Diploma in Guidance and Counselling from a recognized University.
57	Master of Computer Applications (MCA)	1402, 1417P, 1423P, 1424P, 14182D	Rs.11000/-1st semester +1200 for BCS12 for non Maths Student. Rs.10800 per sem. (2nd Sem.onwards)	English	Any Bachelor's degree of minimum 3 (three) year duration from a recognized University AND Mathematics as one of the subjects at 10+2 level or graduation level; else the student is required to pursue and pass the BCS12 course concurrently with IGNOU MCA.
58	Master of Science (Dietetics and Food Services Management) (MSCDFSM)	1477, 14175P	Rs.16400/- (I Year) Rs.16200/- (II year)	English	B.Sc Home Science with specialisation in Food and Nutrition, Dietetics and Clinical Nutrition OR PG Diploma in Dietetics and Public Heath Nutrition or its equivalent OR Graduate (B.Sc) or equivalent (MBBS, BHS etc.) from any of the following backgrounds: Home Science/Food Science and Technology, Science / Micro Biology /Health Care, Medical, Pharmaceutical Catering along with the DNHE or CNCC or CFN offered by IGNOU (Simultaneous admission for CFN/ CNCC also permitted.
59	Master of Arts(Rural Development) (MARD)	1406,1407,1408, 14000	Rs.5600/-(I year) Rs.5400/-(II year)	English & Hindi	Bachelor's Degree or a higher degree from a recognised University.
60	Master of Commerce (M.Com)	1407, 1408, 1477 14119, 14127, 14157,14134,14177 1486,14170, 14166, 14181, 14182D	Rs.6800/-(I year) Rs.6600/-(II year)	English & Hindi	Bachelor's Degree or a higher degree from a recognised University.
61	Master of Commerce (in Finance and Taxation) (Mcom(F&T)) ***(Can be applied offline only)***	14157, 14182D	Rs 8400/-	English	i) Graduation in any discipline or equivalent from a recognised University/Institute. ii)Admitted in the chartered Accountancy final course or A certified Chartered Accountant (exclusively for Chartered Accountancy students-ICAI)
62	Master of Commerce (in Business policy and Corporate Governance) (Mcom (BP&CG)) ***(Can be applied offline only)***	14177, 14157, 14182D	Rs 8400/-	English	I) Graduation in any discipline or equivalent from a recognized University/ Institute and II) Passed in a company Secretary ship Executive programme.
63	Master of Commerce (Management Accounting & Financial Strategies) (Mcom (MA&FS)) ***(Can be applied offline only)***	1407, 14177, 14157, 14182D	Rs 8400/-	English	I) Graduation in any discipline or equivalent from a recognized University /Institute and II) Passed in ICWAI intermediate Course

64	Master of Arts (Travel & Tourism Management) (MTTM)	1406, 1407, 14162D, 14165D	**Category I** Rs.5600/- (I year) Rs.5400/- (II year) **Category II** Rs.6800/- (I year) Rs.6600/- (II year)	English	**Category 1:** BTS/BA (Tourism); B.Sc. Hospitality and Hotel Administration (BHM);Bachelor's in Hotel Management (approved by AICTE) and those students who have done their graduation in any field along with a Diploma in Tourism, which is recognized in the University system or by AICTE. **Category 2 :** A Bachelor's Degree in any field. (However, all students of Category 2 will have to pass four additional Tourism foundation courses during their period of study).
65	Master of Arts (English) (MEG)	1406,1407, 1408 14000,14127,14157 14134, 14177, 14178D, 14182D	Rs.5600/- (I year) Rs.5400/- (II year)	English	Bachelor's Degree or a higher degree from a recognised University
66	Master of Arts(Hindi) (MHD)	14127, 1477, 14170	Rs.5600/- (I year) Rs.5400/-(II year)	Hindi	Bachelor's Degree or a higher degree from a recognised University
67	Master of Social Work (MSW)	1406,1480, 14119	Rs.16400/-(I year) Rs.16200/-(II year)	English & Hindi	Bachelor's Degree or a higher degree from a recognised University
68	Master of Social Work (Counselling) (MSWC)	14119,1480,1406	Rs.18200/-(I year) Rs.18000/-(II year)	English	Bachelor's Degree or a higher degree from a recognised University
69	Master of Arts (Philosophy) (MAPY)	14163D	Rs.5600/- (I year) Rs.5400/-(II year)	English	Bachelor's Degree or its equivalent
70	Master of Arts (Education) (MAEDU) ***(Can be applied offline only)***	1453P	Rs.16000/- (Reg. Fees Rs. 200/- to be paid initially)	English	A Bachelor's Degree in any Discipline with or without a Degree in Education from a recognised University
71	Master of Arts (Economics) (MEC)	1406, 14157, 14127, 14170	Rs.7400/- (I year) Rs.7200/- (II year)	English & Hindi	Bachelor's Degree or a higher degree from a recognised University
72	Master of Arts (History) (MAH)	1406, 14000, 14170	Rs.5600/- (I year) Rs.5400/- (II year)	English & Hindi	Bachelor's Degree or a higher degree from a recognised University
73	Master of Arts(Political Science) (MPS)	1406, 14000	Rs.5600/- (I year) Rs.5400/- (II year)	English & Hindi	Bachelor's Degree or a higher degree from a recognised University
74	Master of Arts (Public Admin.) (MPA)	1406, 14000	Rs.5600/- (I year) Rs.5400/- (II year)	English & Hindi	Bachelor's Degree or a higher degree from a recognised University
75	Master of Arts (Sociology) (MSO)	1406,14000	Rs.5600/- (I year) Rs.5400/- (II year)	English & Hindi	Bachelor's Degree or a higher degree from a recognised University
76	Master of Arts (Psychology) (MAPC)	14000, 14169	Rs.8000/- (I year) Rs.7800/- (II year)	English	Graduate in any subject
77	Master of Arts in Gender & Development Studies (MAGD)	1477	1st Year Rs. 5600/- 2nd year Rs. 5400/-	English & Hindi	Graduation in any discipline
78	Master of Library and Information Science (MLIS)	1406, 14166	Rs.11000/-	English	Bachelor's Degree in Library and/or Information Science or Associateship from NISCAIR or DRTC.
79	M.Sc (Mathematics with applications in Computer Sciences (M.Sc (MACS)) **(Only in January session)** ***(Can be applied offline only)***	1478P	Rs.6600/-(1st Sem.) Rs.6600/- (2nd, 3rd & 4th Sem.) (Reg. Fees Rs. 200/- to be paid initially)	English	Graduates with a major, or honors in mathematics with at least 50% marks in aggregate.

Detailed Instructions for taking Online Admissions

How to Apply for Online Admission

- **Open the URL https://onlineadmission.ignou.ac.in/admission/**
- **Click on the 'Register yourself' icon**
- **Complete Registration process by filling up details (which creates 'User Name' and 'Password')**
- **Login using Username and Password**
- **Fill up Admission form**
- **Upload your recent photograph (Passsport size maximum 100KB in JPG format)**
- **Upload your Signature (maximum size 100KB JPG format)**
- **Upload scanned copies of original documents (maximum size 400KB JPG/PDF format)**
- **Read Declaration and click on the Declaration box**
- **Preview your application and confirm**
- **Make payment of Fee through the Credit/Debit card/Net Banking**
- **Payment confirmation message is sent to you through e-mail/sms.**
- **Press 'Next' button to see the preview.**
- **Once admission is confirmed, Email is sent to your registered E-mail ID**

Some frequently asked questions (FAQs) about Online Admissions:

1. **How should I pay the programme fee?**

   Programme fee for online Admission can be paid through credit/debit card/ net banking.

2. **What kinds of Credit/Debit cards are accepted for payment of the programme fee? Is there Internet banking facility is also available?**

   The Visa and Master Cards are accepted for making the payment of programme fee. Yes, the payment of fee can also be made through Net Banking.

3. **Payment has been deducted from Credit Card/Debit Card/ my account but I have not received any confirmation. What should I do?**

   If the payment has been deducted but you did not get acknowledgement for the same, please email the transaction details including your name, programme opted, mobile number, amount paid etc. to the email at csrc@ignou.ac.in or submit your request at www.igram.ignou.ac.in

4. **Can I apply for both PG and Certificate and UG and Certificate program through a single application form?**

   No, for each programme you have to submit a separate Admission Form with requisite programme fee. You can register for a certificate programme along with a Degree, Diploma or another Certificate programme. However, two diploma or degree programmes cannot be taken simultaneously. For further details please refer to the Prospectus at http://www.ignou.ac.in/userfiles/common prospectus 2018 eng.pdf.

5. **After Payment of the Admission fee, what information shall I receive through email?**

   You will get the confirmation of payment made by you through email.

6. **Where do I have to contact after successful submission of form?**

   Once the Admission Form is successfully submitted you will receive a confirmation to that effect. The University will provide you further information with regard to confirmation of your admission, allotment of study centre and other details for induction etc. in due course.

7. **Are the Degrees/Diplomas/Certificates awarded by IGNOU recognized?**

   IGNOU Degrees/Diplomas/Certificates are recognized by all member universities of the Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/ Certificates of all Indian Universities/ Institutions, as per UGC Circular letter No. F.1-52/2000(CPP-II) dated 5th May, 2004, AIU Circular No. EV/11(449/94/176915-177115 dated January 14, 1994, AICTE Circular No. AICTE/Academic/ MOU-DEC/ 2005 dated May 13, 2005 and UGC/DEB/2013 dated 14.10.2013.

8. **If I join a programme of IGNOU but fail to appear in the examination at the first instance, will my registration be cancelled?**

   Flexibility in pace of learning is one of the important features of IGNOU's programme delivery. Recognizing the fact that all our learners may not be able to study at the same pace due to various personal reasons, IGNOU has prescribed a 'minimum' and 'maximum' duration for successfully completing the programme. Thus, while you can complete your programme in the minimum prescribed period, your registration shall remain valid for the 'maximum duration' of the programme. This helps you pace your studies at your convenience. However, if you are aiming at the University Gold Medal, you must complete within the minimum prescribed period.

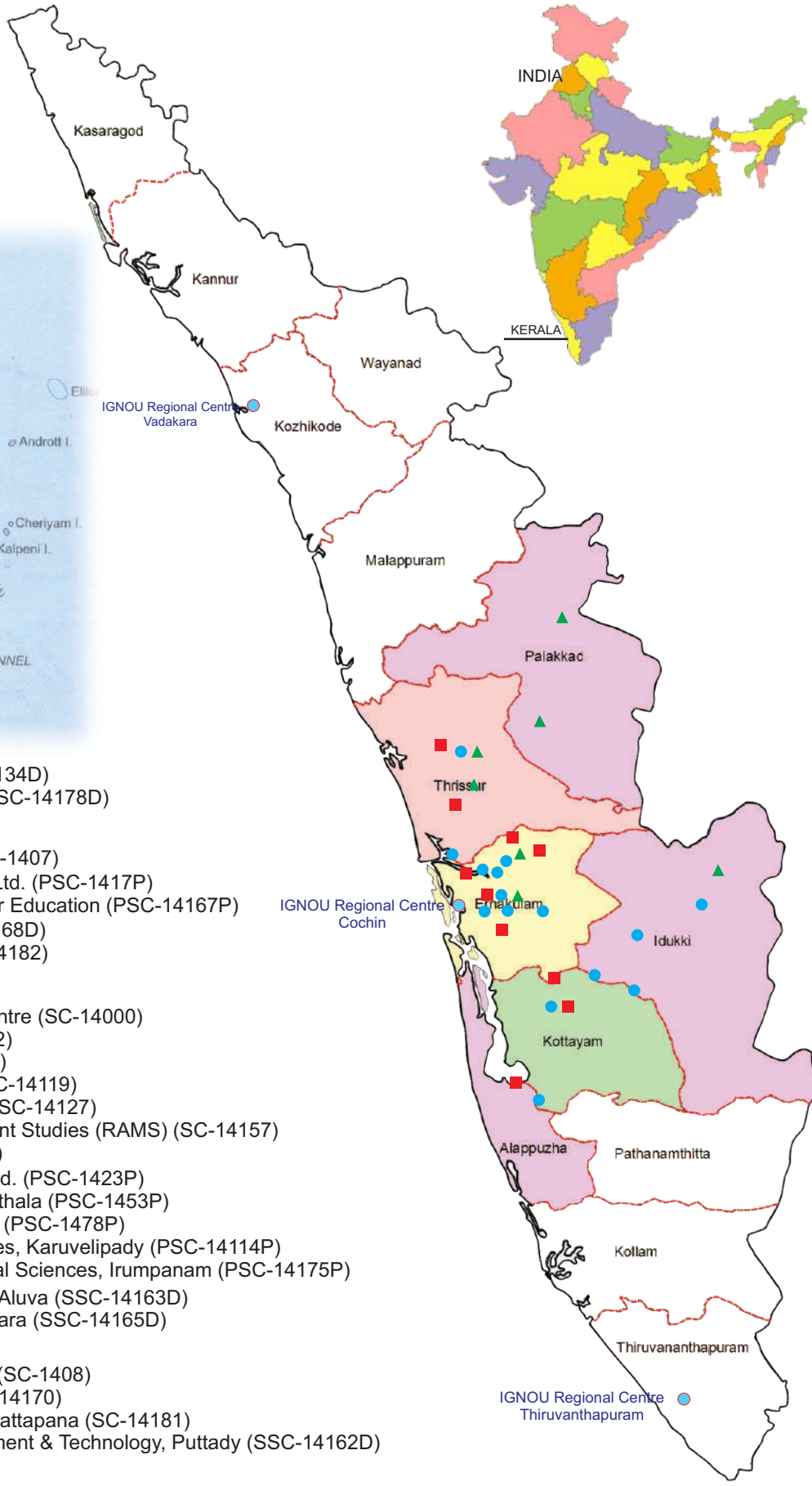
LIST OF LEARNER SUPPORT CENTRES UNDER REGIONAL CENTRE, COCHIN

I	ERNAKULAM DISTRICT		PROGRAMMES ACTIVATED
A	**REGULAR STUDY CENTRE**		
1	SC-14000	IGNOU R.C. Campus Study Centre. Phone: 0484-2349337, Email:ignousc14000@gmail.com	CRD, CDM, PGDEMA, PGDHE, PGDRD, MEG, MPA, MSO, MPS, MAH, MARD, MAPC, PGCMHT, PGDUPDL
2	SC-1402	Sacred Heart College, Thevara, Cochin, 682013 Ph: 0484-2663380, Email: tomvakmntm@gmail.com	MBA, MBF, MCA, BCA, CIT, BSC.
3	SC-1477	St. Theresa's College, Park Avenue, Ernakulam, 682011. Ph: 0484-2353355 Email: theladynmoonlight@gmail.com	MSC (DFSM), MCOM, MHD, PGDT, PGDWGS, DCE, DNHE, CFN, CNCC
4	SC-14119	De Paul Campus, Angamaly South P.O., Ernakulam, Ph: 0484-2453236, M.No.9496282336 Email: ignou@depaul.edu.in	MSW, MSW(C), MCOM, B.COM, BSW, PGDESD, DWED, DAFE, CRD, CAFÉ, CDM, PGDSW, PGDSW(c)
5	SC-14127	Nirmala College, Muvattupuzha, Ernakulam, 686661 Ph: 0485-2836300, Email: ignounirmala@gmail.com	MEG, MEC, MHD, M.COM, PGDT, B.COM, B.COM(A&F), BPP, BDP
6	SC-14157	Rural Academy For Management Studies (RAMS), Akshara Mandiram Building, Opp. St. Theresa's College, Marine Drive, Cochin-682 031. Ph: 0484-2417444, M.No.9895814131 Email: rams.ernakulam@gmail.com, vijayarookutty@gmail.com	BCOM (CA&A) (Major in Corporate Affairs & Administration), BCOM(F&CA) (Major in Finance & Cost Accountancy), BCOM(A&F) (Major in Accountancy & Finance), MCOM, MP, MBF, MEG, MEC, BPP, BA, BCOM, MCOM(F&T), MCOM (BP&CG), MCOM(MA&FS), CAL, CIHL, CAHT, PGCCL, PGDIPR
7	SC-14166	The Cochin College, Cochin - 682 002, Ph: 0484-2224954 Email: rajanispai@gmail.com	MBA, BLIS, MCOM, PGDIBO, MLIS.
B	**PROGRAMME STUDY CENTRE**		
1	PSC-1423P	CHIPS Software Systems (P) Ltd, Kochi, Ph:0484-2360604, 2354690 Email: tukmenon@gmail.com	MCA, BCA, CIT
2	PSC-1453P	MES College of Education, Edathala, Aluva, Ph:0484-2839317 Email: mestc@mesedathala.org	MA (EDU), PGDSLM, PGDET
3	PSC-1478P	St.Paul's College, Kalamassery, Ernakulam, Ph:0484-2541292, 2555572 Email: manjumenonk@gmail.com	MSCMACS

4	PSC-14114P	Lab Chief Inter field Laboratories, Karuvelipady, Kochi, Ph:0484- 2210915 Email: mail@interfieldlaboratories.com, chem@ifl.in	PGDFSQM
5	PSC-14172P	Co-ordinator, IGNOU Programme Study Centre, Kendriya Vidyalaya, Kadavandra - 682 020, Ernakulam. Ph: 0484 2204785. E-mail: kvernakulam@yahoo.com	CPPDPT
6	PSC-14175P	Medical Trust Institute of Medical Sciences, Pullikkal Medial Foundation, Airport – Seaport Road, Cochin, Irumpanam – 682309 Ph: 0484-2114908 Email: sindhus16@yahoo.com	MSCDFSM
C	**SPECIAL STUDY CENTRE**		
1	SSC-14163D	St.Joseph Pontifical Seminary, Carmelgiri, UC College P.O., Aluva, Ph:0484-2604120, 2605868, Email: ignoustudycentrecarmelgiri@gmail.com	BA (Philosophy), MA (Philosophy)
2	SSC-14165D	Bharata Mata College, Thrikkakara P.O. Ph: 0484-2425121, Email: ignoubmc@gmail.com	MBA, PGDCFT, BTS, CFN, CTS, DTS, MTTM
II	**KOTTAYAM DISTRICT**		
A	**REGULAR STUDY CENTRE**		
1	SC-1406	CMS College, Kottayam, Ph:0481-2583075, 2566002 Email: akscmscollege@gmail.com, ignouscKTM1406 @gmail.com	MTTM, MEG, MEC, MSO, MPA, MARD, MAH, MPS, MLIS, MSW, MSW(C), BPP, BA, BCOM, BSW, BTS, BLIS, BCOM(A&F), PGDDM, PGDRD, DNHE, DTS, DAFE, CDM, CES, CTE, CAFE, CTPM, CFN, CIG, CTS, CPFM, CWED, CFE, CRD, CBS, PGDSW, PGDSW(c)
2	SC-1480	Bishop Vayalil Memorial Holy Cross College, Cherpunkal, Pala, Kottayam, Ph: 04822-267520, 268343 Email:bvmhcc@gmail.com, office@bvmcollege.com	MSW, MSW(C), BPP, BA, BCOM, BSW, PGJMC, DAFE, CAFÉ, CIG, CDM, PGDSW, PGDSW (c)
3	SC-14177	St. Thomas College, Pala, Kottayam, Ph:0482-2212317 Email: tejilthomas@gmail.com	MCOM, MCOM(BP&CG), MCOM(MA&FS), MEG, B.COM, BCOM(A&F), BCOM(F&CA), BCOM(CA&A), BPP, DCE, CFN, CBS, CFE, CDM
B	**PROGRAMME STUDY CENTRE**		
1	PSC-1424P	International Institute of Information Technology(IIIT), Kottayam, Ph: 0481-2564899, 2302499 Email: iiit@iiitktm.com	MCA, BCA, CIT
2	PSC-14173P	Co-ordinator, IGNOU Programme Study Centre, Kendriya Vidyalaya, RB Kottayam, Vadavathoor - 686 010. Ph: 0481-2351807. E-mail: kvkottayam@yahoo.co.in	CPPDPT
3	PSC-1486P	Devamatha College, Post Kuravilangad, Kottayam, Ph: 0482-2230233 Email: devamatha1@satyam.net.in	M.COM, B.COM, BPP.

III	**IDUKKI DISTRICT**		
A	**REGULAR STUDY CENTRE**		
1	SC-1408	Newman College, Thodupuzha, Ph: 0486-2229086 Email: bennykalappura@yahoo.com	MARD, MCOM, MEG, BPP, BA, BCOM, BTS, PGDDM, PGDRD, DTS, CES, CTS, CTE, CFN, CWED, CHR, CLD, CWDL, CIG, CDM, CCP, CTPM
2	SC-14170	Government College, Kattappana, Idukki – 685508 Ph: 04868-272347 Email: soljikthomas@gmail.com	BPP, BA, BCOM, MCOM, MEC, MHD, MAH, PGDIBO, PGDGPS, CTE
3.	SC-14181	JPM Arts & Science College, Kanchiyar(P.O.), Labbakkada, Kattappana, Idukki-685511. Ph:04868-271061, 259236 Email: cstjpmcollege@gmail.com.	BCOM, BA (ECONOMICS), BA (ENGLISH), BPP, MCOM, PGDIBO
B	**Special Study Centre**		
1	SSC-14162D	Holy Cross College of Management & Technology, Puttady, Idukki, Ph: 04868-277674 Email: shibygeorge7655@gmail.com	BPP, PGDPM, CHR, CTE, MTTM
IV	**THRISSUR DISTRICT**		
A	**REGULAR STUDY CENTRE**		
1	SC-1407	Sree Kerala Varma College, Trichur, Ph: 0487-2380355, Email: ravikrishnanak@yahoo.com	MBA, MBF, MTTM, MCOM, MCOM(MA&FS), MEG, BPP, BA, BCOM, BCOM(A&F), BTS, PGDDM, PGDIBO, DTS, DECE, CIG, CFN, CTS, CDM, CTE, CPFM, CES , CCP, CAFÉ, CWED, CTPM, CNCC
B	**PROGRAMME STUDY CENTRE**		
1	PSC-1417P	IRS Computer & Commn.Pvt. Ltd., Naduvilal, Trichur, Ph:0487-2332176, 9446926198 , Email: irs1417p@irsignou.org, sajaykr@gmail.com	MCA, BCA, CIT
2	PSC-14174P	Co-ordinator, IGNOU Programme Study Centre, Kendriya Vidyalaya, Thrissur - 680 551, Special Study Centres. Ph: 9446082870, E-mail: principal.kvthrissur@yahoo.co.in	CPPDPT
3	PSC -14167P	Namboodiris College of Teacher Education , Irinjalakkuda, Thrissur – 680121 Ph: 0480-2823910 Email: sureshmknr@gmail.com,	CTE, CIG
C	**SPECIAL STUDY CENTRE**		
1	SSC-14168D	Central prison, Viyyur, Thrissur - 680010	BPP, CFN (only for Jail inmates)
2.	SSC-14182D	IGNOU Special Study Centre, Ansar Women's College, Karikkad (P.O.), Perumpilavu, Thrissur (District) 680519. Ph: 04885-282077, 284912, 8113902555, E-mail: ansarwomens-college@gmail.com.	BPP, BA, BCOM, MCOM, MCOM (F&T), MCOM(BP&CG), MCOM(MA&FS), MEG, DCE, CFE, CIG, CFN, CAL, BCA, MCA.
V	**PALAKKAD DISTRICT**		
A	**SPECIAL STUDY CENTRE**		

1	SSC-14134D	Ideal Training College, Cherpulassery, Karumanamkurussi, Palakkad, Ph:0466-2280111, 2207585 Email: idealprincipalcply@gmail.com	MEG, MCOM, BCOM, BA, BPP
2	SSC-14178D	Darul Huda Islamic Madrasa, Behind Piyadarshini Bus Stand, Vadakkancheri, Alathoor Thaluk, Palakkad – 678 683, Ph: 04922-259700, 259800 Email: ignoussc14178d@gmail.com	DCE, CAL, CBS, BPP, CFE, BA, BCOM, MEG
VI	**ALAPPUZHA DISTRICT**		
A	**REGULAR STUDY CENTRE**		
1	SC-14169	Danahalaya, Institute of Formation and Counseling Centre, Danahalaya, Punnapra P.O, Alappuzha - 688004, Ph: 0477-2287808 Email: ignoupunnapra@gmail.com	MAPC, MSCCFT, CIG, PGDCFT
B	**Programme Study Centre**		
1	SC-14180	VISWA Instt. of Contemporary Allied Studies (VICAS), Office of VISWA, Assissi Hospice, Punnapra P.O, Alappuzha- 688004, Mob:9446019686 E-mail: viswaalleppey@gmail.com	CHBHC
VII	**LAKSHADWEEP**		
A	**Special Study Centre**		
1	SSC-14176D	Nehru Yuva Kendra Sangathan, Kavarathy, Office of the District Youth Coordinator Kavarathi, U.T. of Lakshadweep – 682 555, Ph: 04896-262834 Email: dyckavarathi@gmail.com, abdulsalamamini@gmail.com	BPP, BA, CFE, CIG



Palakkad

- ▲ Ideal Training College (SSC-14134D)
- ▲ Darul Huda Islamic Madrasa (SSC-14178D)

Thrissur

- ● Sree Kerala Varma College (SC-1407)
- ■ IRS Computer & Commn. Pvt. Ltd. (PSC-1417P)
- ■ Namboodiris College of Teacher Education (PSC-14167P)
- ▲ Central Prison, Viyyur (SSC-14168D)
- ▲ Ansar women's College (SSC-14182)

Ernakulam

- ● IGNOU R.C. Campus Study Centre (SC-14000)
- ● S.H. College, Thevara (SC-1402)
- ● St. Theresa's College (SC-1477)
- ● De Paul Campus, Angamaly (SC-14119)
- ● Nirmala College, Muvattpuzha (SC-14127)
- ● Rural Academy, For Management Studies (RAMS) (SC-14157)
- ● The Cochin College (SC-14166)
- ■ CHIPS Software Systems (P) Ltd. (PSC-1423P)
- ■ MES College of Education, Edathala (PSC-1453P)
- ■ St. Pauls College, Kalamassery (PSC-1478P)
- ■ Lab Chief Inter Field Laboratories, Karuvelipady (PSC-14114P)
- ■ Medical Trust Institute of Medical Sciences, Irumpanam (PSC-14175P)
- ▲ St. Joseph Pontifical Seminary, Aluva (SSC-14163D)
- ▲ Bharata Mata College, Thrikkakara (SSC-14165D)

Idukki

- ● Newman College, Thodupuzha (SC-1408)
- ● Govt : College , Kattapana (SC-14170)
- ● J.P.M Arts & Science College ,Kattapana (SC-14181)
- ▲ Holy Cross College of Management & Technology, Puttady (SSC-14162D)

Kottayam

- ● CMS College (SC-1406)
- ● B.V.M. Holy Cross College, Cherpunkal (SC-1480)
- ● St. Thomas College, Pala (SC-14177)
- ■ IIIT, Kottayam (PSC-1424P)
- ■ Devamatha College, Kuravilangad (PSC-1486P)

Alappuzha

- ● Danahalaya, Institute of Formation and Counseling Centre, Punnapra (SC-14169)
- ■ VICAS, Punnapra (PSC-14180)

Lakshadweep

- ▲ Nehru Yuva Kendra Sangathan, Kavarathy (SSC-14176D)