



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Regional Centre, Cochin

INFORMATION BROCHURE ON PROGRAMMES IN COMPUTER AND INFORMATION SCIENCES

IGNOU- The People's University

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Prominent Features of IGNOU

Some of the prominent features of the University are:

1. National jurisdiction with international presence
2. Flexible admission rules
3. Nationwide student support services network
4. Cost-effective programmes
5. Use of latest Information and Communication Technologies
6. Modular approach to programmes
7. Individualised study: flexibility in terms of place, pace & duration of study
8. Resource sharing, collaboration and networking with conventional Universities, Open Universities and other institutions/organisations
9. Socially and academically relevant programmes based on students' need analysis, and
10. Convergence of open and conventional education systems

IGNOU Regional Centre, Cochin

The IGNOU Regional Centre, Cochin was established on 17th November, 1988 to provide Open and Distance Education in the State of Kerala and the Union Territory of Lakshadweep. The Regional Centre, Cochin caters to six districts of Kerala viz., Ernakulam, Thrissur, Palakkad, Kottayam, Idukki and Alappuzha. In addition, the Union Territory of Lakshadweep also comes under the jurisdiction of Regional Centre, Cochin. IGNOU Regional Centre Cochin offers programmes at Certificate, Diploma, Post Graduate Diploma, Bachelor and Master level.

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- c) Counselling Sessions
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- e) Practicals/ Project work

IGNOU Admissions

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PROGRAMMES OFFERED IN COMPUTER & INFORMATION SCIENCES

IGNOU offers Programmes in Computer & Information Sciences discipline at Certificate, Bachelors and Master level.

MASTER OF COMPUTER APPLICATIONS (MCA)

Programme Description: The broad objective of the MCA is to prepare graduate students for productive careers in software industry academia by providing an outstanding environment for teaching and research in the core and emerging areas of the discipline. The programme's thrust is on giving the students a thorough and sound background in theoretical and application- oriented courses relevant to the latest computer software development. The programme emphasizes the application of software technology to solve mathematical, computing, communications/networking and commercial problems.

The Master's Degree Programme has been designed with a semester approach in mind. The first year courses are aimed at skills development in computers using various technologies, the second year is more focused on core courses providing a conceptual framework and the third year provides the specialization and the project work. After the successful completion of first year courses, the student will receive the PGDCA (Post Graduate Diploma in Computer Applications) certificate.

Eligibility: Any Bachelor's degree of minimum 3 (three) year duration from a recognized University AND Mathematics as one of the subject at 10+2 level or graduation level; else the student is required to pursue and pass the BCS12 course concurrently with MCA.

Medium of Instruction: English

Duration of Programme: Minimum 3 years and Maximum 6 years

Programme Fee: Rs. 72,000/- for full programme to be paid semester wise @Rs. 12000/- per semester. Non Maths students have to pay Rs.1,400/- additional in the first semester.

Programme Details:

Course Code	Title of Course	Credits
First Year		
I Semester		
MCS 11	Problem Solving and Programming	3
MCS 12	Computer Organization and Assembly Language Programming	4
MCS 13	Discrete Mathematics	2
MCS 14	Systems Analysis and Design	3
MCS 15	Communication Skills	2
MCSL 16	Internet Concepts and Web Design	2
MCSL 17	C and Assembly Language Programming Lab	2
II Semester		
MCS 21	Data and File Structures	4
MCS 22	Operating System Concepts and Networking Management	4
MCS 23	Introduction to Database Management Systems	3
MCS 24	Object Oriented Technologies and Java Programming	3
MCSL 25	Lab (based on MCS21, MCS22, MCS23 and MCS24)	4
Second Year		
III Semester		
MCS 31	Design and Analysis of Algorithms	4
MCS 32	Object Oriented Analysis and Design	3
MCS 33	Advanced Discrete Mathematics	2
MCS 34	Software Engineering	3
MCS 35	Accountancy and Financial Management	3
MCSL 36	Lab (based on MCS32, MCS34 and MCS35)	3

IV Semester		
MCS 41	Operating Systems	4
MCS 42	Data Communication and Computer Networks	4
MCS 43	Advanced Database Management Systems	4
MCS 44	Mini Project	4
MCSL 45	Lab (UNIX and Oracle)	2
Third Year		
V Semester		
MCS 51	Advanced Internet Technologies	3
MCS 52	Principles of Management and Information Systems	2
MCS 53	Computer Graphics and Multimedia	4
MCSL 54	Lab (based on MCS 51 and MCS 53)	2
V Semester		
MCSE 3	Artificial Intelligence and Knowledge Management	3
MCSE 4	Numerical and Statistical Computing	3
MCSE 11	Parallel Computing	3
V Semester		
MCSP 60	Project	16
Total Credits		108

BACHELOR OF COMPUTER APPLICATIONS (BCA)

Programme Description: The basic objective of the programme is to open a channel of admission for computing courses for students, who have done the 10+2 and are interested in taking computing/IT as a career. After acquiring the Bachelor's Degree (BCA) at IGNOU, there is further educational opportunity to go for an MCA at IGNOU or Master's Programme at any other University/Institute. Also after completing BCA Programme, a student should be able to get entry level job in the field of Information Technology or ITES.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

Duration of Programme: Minimum 3 years and Maximum 6 years

Programme Fee: Rs. 40,200/- for full programme to be paid Semester wise @Rs. 6,700/- per semester

Programme Details:

Course Code	Title of Course	Credits
I Semester		
FEG 2	Foundation course in English -2	4
ECO 1	Business Organization	4
BCS 11	Computer Basics and PC Software	3
BCS 12	Mathematics	4
BCSL 13	Computer Basics and PC Software Lab	2
II Semester		
ECO 2	Accountancy-I	4
MCS 11	Problem Solving and Programming	3
MCS 12	Computer Organization and Assembly Language Programming	4
MCS 15	Communication Skills	2
MCS 13	Discrete Mathematics	2
BCSL 21	C Language Programming Lab	1
BCSL 22	Assembly Language Programming Lab	1
III Semester		
MCS 21	Data and File Structures	4
MCS 23	Introduction to Database Management Systems	3
MCS 14	Systems Analysis and Design	3
BCS 31	Programming in C++	3
BCSL 32	C++ Programming Lab	1
BCSL 33	Data and File Structures Lab	1
BCSL 34	DBMS Lab	1
IV Semester		
BCS 40	Statistical Techniques	4
MCS 24	Object Oriented Technologies and Java Programming	3
BCS 41	Fundamentals of Computer Networks	4
BCS 42	Introduction to Algorithm Design	2
MCSL 16	Internet Concepts and Web Design	2
BCSL 43	Java Programming Lab	1
BCSL 44	Statistical Techniques Lab	1
BCSL 45	Algorithm Design Lab	1

V Semester		
BCS 51	Introduction to Software Engineering	3
BCS 52	Network Programming and Administration	3
BCS 53	Web Programming	2
BCS 54	Computer Oriented Numerical Techniques	3
BCS 55	Business Communication	2
BCSL 56	Network Programming and Administration Lab	1
BCSL 57	Web Programming Lab	1
BCSL 58	Computer Oriented Numerical Techniques Lab	1
VI Semester		
BCS 62	E-Commerce	2
MCS 22	Operating System Concepts and Networking Management	4
BCSL 63	Operating System Concepts & Networking Management Lab	1
BCSP 64	Project	8
Total credits		99

CERTIFICATE IN INFORMATION TECHNOLOGY (CIT)

Programme Description: This is a programme which not only imparts fundamentals of Computer Systems and Information Technology but also introduces advanced technologies such as Multimedia and Internet. This programme is also having a dedicated practical course. Students get hands-on experience in the areas of Word Processing, Spread Sheets, Presentation Tools, Databases and Web Site Development. One of the highlights of this programme is that students also learn a little bit of Programming using 'C' language.

Eligibility: 10th Pass OR SSC OR DLC from Microsoft or equivalent

Medium of Instruction: English

Duration of Programme: Minimum 6 months and Maximum 2 years

Programme Fee: Rs. 6,000/- for full programme

Programme Details:

Course Code	Title of Course	Credits
I Semester		
CIT 1	Fundamentals of Computer Systems	4
CIT 2	Introduction to Information Technology	4
CIT 3	Web based Technologies & Multimedia Applications	4
CITL 1	Laboratory Course	6
Total credits		18

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PROGRAMME OFFERED IN ENGINEERING AND TECHNOLOGY

IGNOU offers Programmes in Engineering and Technology discipline at Certificate level.

ADVANCED CERTIFICATE IN POWER DISTRIBUTION MANAGEMENT (ACPDM)

Programme Description: The Advanced Certificate in Power Distribution Management has been developed by the School of Engineering and Technology, IGNOU in collaboration with the Ministry of Power for professionals employed in electrical power utilities or the electricity sector to upgrade their skills, enhance systemic efficiency and demonstrate commercially viable electricity distribution system that deliver quality power to the satisfaction of the beneficiaries.

Eligibility: Engineering graduate/Engineering Diploma Holders OR Science/Commerce/ Arts Graduates or equivalent with 2 years experience in power utilities or the electricity sector

Medium of Instruction: English

Duration of Programme: Minimum 6 months and Maximum 2 years

Programme Fee: Rs. 5,400/- for full programme

Programme Details:

Course Code	Title of Course	Credits
BEE 1	Power Distribution Sector	6
BEE 2	Energy Management and IT Applications	4
BEE 3	Management of Power Distribution	6
Total Credits		16

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PROGRAMMES OFFERED IN GENDER AND DEVELOPMENT STUDIES

IGNOU offers Programmes in Management discipline at Diploma level.

DIPLOMA IN WOMEN'S EMPOWERMENT AND DEVELOPMENT (DWED)

Programme Description: The Diploma programme aims to sensitize development workers on gender issues and impart necessary expertise to enable learners to function as specialists on women's issues. The programme also imparts necessary expertise to enable learners to function as trainers and community organizers in addressing gender issues. It caters to the needs of persons employed in non-governmental organizations and governmental organizations engaged in gender planning and training. The courses can also be used as multiple media training packages for use in training contexts. The programme includes both national and international perspectives and concerns.

Eligibility: 10+2 or its equivalent OR Non 10+2 with three years working experience as development workers at any level.

Medium of Instruction: English & Hindi

Duration of Programme: Minimum 1 year and Maximum 3 years

Programme Fee: Rs.3,600/- for full programme

Programme Details:

Course Code	Title of Course	Credits
Social Science Perspectives		
BWEE 12	Women and Society: Global Concerns and Local Issues	8
BWEE 4	Strategies for Women's Empowerment	4
BWEE 5	Women and Development	4
Training Perspectives		
BWEE 2	Gender Training Perspectives	4
BWEE 6	Organization and Leadership	4
BWEE 7	Work and Entrepreneurship	4
BWEE 8	Credit and Finance	4
Total Credits		32

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PROGRAMME OFFERED IN HEALTH SCIENCES

IGNOU offers Programmes in Health Science discipline at Certificate level.

CERTIFICATE IN HOME BASED HEALTH CARE (CHBHC)

Programme Description: Certificate Programme in Home Based Health Care is a 6 months programme of 14 credits (Theory 4 credits, Practical 10 credits) for 10th Pass students. This programme has been developed to prepare a work force in the country with the skills required to look after elderly and people suffering from chronic progressive illnesses. This programme will help the family members and patients to cope with the stress of care to their long term ailing relatives which will add to the quality of life of patients as well as of relatives.

Eligibility: 10th pass (Matriculation)

Medium of Instruction: English/Hindi

Duration of Programme: Minimum 6 months and Maximum 2 years

Programme Fee: Rs. 2,400/- for full programme

Programme Details:

Course Code	Title of Course	Credits
CNS-HC 1	Home Based Care (Theory)	4
CNS-HCP 1	Skills Related to Home Based Care (Practical)	10
Total Credits		14

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- d) Teleconferences
- e) Practicals/ Project work

IGNOU Admissions

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PROGRAMMES OFFERED IN JOURNALISM AND MEDIA STUDIES

IGNOU offers Programmes in Management discipline at Post Graduate Diploma and Master level.

MASTER OF ARTS (JOURNALISM AND MASS COMMUNICATION (MAJMC)

Programme Description: The aim of the Master's Degree in Journalism & Mass Communication is to develop skilled human resource in media and communication with a holistic appreciation of media as a tool for change and development. The programme will help the learner to develop competencies and professional skills to avail employment opportunities in media sectors. It will upgrade the knowledge and skills of those who are working in media organizations without appropriate formal training to upgrade their knowledge and competencies.

Eligibility: The learners should have Bachelors Degree in any discipline. They should have access to computers, Internet and basic knowledge of word processing (for creating word documents and communicating through the Internet for sending and receiving mails, browsing sites etc.).

Medium of Instruction: English

Duration of Programme: Minimum 2 years and Maximum 4 years

Programme Fee: Rs. 25,000/- for both years; payable in two installments of Rs. 12,500/- per year.

Programme Details:

Course Code	Title of Course	Credits
I Year		
MJM 20	Introduction to Journalism and Mass Communication	4
MJM 21	Reporting Techniques	4
MJM 22	Writing and Editing for Print Media	4
MJM 23	Broadcast and Online Journalism	4
MJM 24	Media and Society	4
MJM 25	Media Ethics and Laws	4
MJML 20	Practical: Print and Online	4
MJML 21	Practical: Audiovisual	4
II Year		
MJM 26	Print Media	4
MJM 27	Electronic Media	4
MJM 28	Digital Media	4
MJM 29	Advertising and Public Relations	4
MJM 30	Communication and Media Studies	4
MJM 31	Communication Research Methods	4
MJML 22	Practical (Research Methodology)	4
MJMP 20	Major Project Work	4
Total Credits		64

POST GRADUATE JOURNALISM AND MASS COMMUNICATION (PGJMC)

Programme Description: PGJMC is a programme for those who want to learn and upgrade their skills in communication, journalism and allied fields. It is also an opportunity for working professionals to enhance and update their knowledge and get a formal degree for it. This programme is also aimed at general learners who want to have an understanding of the society and media's role in it, especially in a fast paced, technologically oriented world.

Eligibility: Bachelor's Degree in any subject. The learners should possess working knowledge of computers- MS Office and other simple software and should have internet access.

Medium of Instruction: English

Duration of Programme: Minimum 1 year and Maximum 3 years

Programme Fee: Rs. 12,500/- for full programme and is payable in one installment.

Programme Details:

Course Code	Title of Course	Credits
I Year		
MJM 20	Introduction to Journalism and Mass Communication	4
MJM 21	Reporting Techniques	4
MJM 22	Writing and Editing for Print Media	4
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MJM 24	Media and Society	4
MJM 25	Media Ethics and Laws	4
MJML 20	Practical: Print and Online	4
MJML 21	Practical: Audiovisual	4
Total Credits		32

IGNOU Common Prospectus available at <http://ignou.ac.in/userfiles/Common-Prospectus-English.pdf>

Common Information Brochure of Regional Centre Cochin available at
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IGNOU Regional Centre, Cochin, Kaloor .P.O., Cochin - 682017

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Facebook: <https://www.facebook.com/IGNOURegionalCentreCochin>

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INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Regional Centre, Cochin

INFORMATION BROCHURE ON PROGRAMMES IN MANAGEMENT & COMMERCE

IGNOU- The People's University

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IGNOU offers Programmes in Management discipline at Certificate, Post Graduate Diploma, Bachelors and Master level.

MASTER OF BUSINESS ADMINISTRATION (MBA)

Programme Description: For admission to MBA the student must clear the Entrance Test OPENMAT conducted by the University twice in a year. The eligibility for appearing in OPENMAT is given below:

Eligibility:

1. Any graduate (Including Chartered Accountancy/Cost Accountancy/Company Secretaryship) with 50% marks for general category/45% for reserved category as per government of India rules.
2. Student should ensure that his/her CGPA should meet the eligibility percentage requirement.
3. Clearance of OPENMAT entrance test of IGNOU conducted by National Testing Agency (NTA)

Medium of Instruction: English

Duration of Programme: Minimum 2 years and Maximum 5 years

Programme Fee: Rs. 1,800/- per course

Programme Details: Indicative course selection plan in order to complete MBA Programme in two years.

Semester I : Any five courses from MS-1 to MS-11 excluding MS-10

Semester II : Rest of five courses

Semester III : MS-10, MS-95, two specialization courses of your choice and MS-100

Semester IV : MS-91, three specialization courses from specialization stream opted in Semester III and any one elective course out of MS- 92,93,94,96,97.

Course Code	Title of Course	Credits
MS-1	Management Functions and Behaviour	6
MS-2	Management of Human Resources	6
MS-3	Economic and Social Environment	6
MS-4	Accounting and Finance for Managers	6
MS-5	Management of Machines and Materials	6
MS-6	Marketing for Managers	6
MS-7	Information Systems for Managers	6
MS-8	Quantitative Analysis for Managerial Applications	6
MS-9	Managerial Economics	6
MS-10	Organisational Design, Development & Change	6
MS-11	Strategic Management	6
MS-91	Advanced Strategic Management	6
MS-92	Management of Public Enterprises	6
MS-93	Management of New and Small Enterprises	6
MS-94	Technology Management	6
MS-95	Research Methodology for Management Decisions	6
MS-96	Total Quality Management	6
MS-97	International Business Management	6
MS-100	Project Work (equivalent to two courses)	12
Specialization courses		
Specialization courses in Human Resource Management		
MS-21	Social Processes and Behavioural Issues	6
MS-22	Human Resource Development	6
MS-23	Human Resource Planning	6
MS-24	Industrial Relations	6
MS-25	Managing Change in Organisations	6
MS-26	Organisational Dynamics	6
MS-27	Compensation and Rewards Management	6
MS-28	Labour Laws	6
MS-29	International Human Resource Management	6

Specialization courses in Financial Management		
MS-41	Working Capital Management	6
MS-42	Capital Investment and Financing Decisions	6
MS-43	Management Control Systems	6
MS-44	Security Analysis and Portfolio Management	6
MS-45	International Financial Management	6
MS-46	Management of Financial Services	6
Specialization courses in Operations Management		
MS-51	Operations Research	6
MS-52	Project Management	6
MS-53	Production/Operations Management	6
MS-54	Management Information Systems	6
MS-55	Logistics and Supply Chain Management	6
MS-56	Materials Management	6
MS-57	Maintenance Management	6
MS-58	Management of R&D and Innovation	6
Specialization courses in Marketing Management		
MS-61	Consumer Behaviour	6
MS-62	Sales Management	6
MS-63	Product Management	6
MS-64	International Marketing	6
MS-65	Marketing of Services	6
MS-66	Marketing Research	6
MS-68	Management of Marketing Communication and Advertising	6
MS-611	Rural Marketing	6
MS-612	Retail Management	6
Specialization courses in Financial Market Practices		
MFP-1	Equity Markets	6
MFP-2	Equity Derivatives	6
MFP-3	Commodity Markets	6
MFP-4	Currency and Debt Markets	6
MFP-5	Professionals in Financial Markets Practice	6
Total Credits		126

MASTER OF BUSINESS ADMINISTRATION –BANKING & FINANCE (MBA-B&F)

Programme Description: This programme was launched as a result of a MoU between IGNOU and IIBF in order to provide an avenue for post-graduate academic qualification for the members of the IIBF. This programme has been considered necessary to upgrade the managerial skills, capability and orientation of the in-service banking personnel through the award of this post-graduate level degree.

Eligibility:

1. He/She should be a graduate of a recognised University.
2. He/She should have passed the CAIIB examinations of the Indian Institute of Banking & Finance, Mumbai and awarded the requisite qualification/credentials therefor by the Institute.
3. He/She should have been working with the banking or financial services sector for a period of at least two years.

Medium of Instruction: English

Duration of Programme: Minimum 2 years and Maximum 5 years

Programme Fee: Rs. 1,800/- per course

Programme Details: In order to complete this Programme a student has to complete a total of 21 courses. These 21 courses include:

- (a) 11 Basic Courses (MS-1 to MS-11)
- (b) Any 5 Specialisation Courses, and
- (c) 5 Integrative Courses viz., MS-95, MS-494, MS-495 and MS-100 Project Course which is equivalent to two courses.

Course Code	Title of Course	Credits
MS-1	Management Functions and Behaviour	6
MS-2	Management of Human Resources	6
MS-3	Economic and Social Environment	6
MS-4	Accounting and Finance for Managers	6
MS-5	Management of Machines and Materials	6
MS-6	Marketing for Managers	6
MS-7	Information Systems for Managers	6

Course Code	Title of Course	Credits
MS-8	Quantitative Analysis for Managerial Applications	6
MS-9	Managerial Economics	6
MS-10	Organisational Design, Development & Change	6
MS-11	Strategic Management	6
Specialization courses		
MS-44	Security Analysis and Portfolio Management	6
MS-45	International Financial Management	6
MS-46	Management of Financial Services	6
MS-422	Bank Financial Management	6
MS-423	Marketing of Financial Services	6
MS-424	International Banking Management	6
MS-425	Electronic Banking and IT in Banks	6
Integrated Courses (Compulsory)		
MS-494	Risk Management in Banks	6
MS-495	Ethics and Corporate Governance in Banks	6
MS-95	Research Methodology for Management Decisions	6
MS-100	Project Work (equivalent to two courses)	12
Total credits		126

MASTER OF COMMERCE (MCOM)

Programme Description: The programme meets the expanding needs in Commerce education at all levels and provide necessary manpower to industry, trade, PSUs, Government and Private enterprises in the areas like Finance, International Business and Accounting.

Eligibility: Bachelor's Degree or a higher degree from a recognized University

Medium of Instruction: English & Hindi

Duration of Programme: Minimum 2 years and Maximum 4 years

Programme Fee: Rs. 15,000/- for full programme to be paid year wise @Rs. 7,500/- per year.

Programme Details:

Course Code	Title of Course	Credits
I Year		
IBO 1	International Business Environment	6
IBO 2	International Marketing Management	6
IBO 3	India's Foreign Trade	6
IBO 4	Export Import Procedures and Documentation	6
IBO 5	International Marketing Logistics	6
IBO 6	International Business Finance	6
II Year		
MCO 1	Organization Theory and Behaviour	6
MCO 3	Research Methodology and Statistical Analysis	6
MCO 4	Business Environment	6
MCO 5	Accounting for Managerial Decisions	6
MCO 6	Marketing Management	6
MCO 7	Financial Management	6
Total Credits		72

BACHELOR OF COMMERCE (BCOMG)

Programme Description: The programme focuses on the development of skills in the commerce domain areas and facilitates the employability as well as self-employability of the learners. The programme aims at providing commerce education to the large number of learners located at different parts of the country including the far-flung areas and selected abroad centres. Commerce education is provided to the masses as well as the disadvantaged and marginal groups of the society. The programme aims at the development of analytical skills, financial and accounting skills as well as managerial skills.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration of Programme: Minimum 3 years and Maximum 6 years

Programme Fee: Rs. 8,100/- for full programme to be paid year wise @Rs. 2,700/- per year. Fee to be paid in 1st year, including Registration Fee of Rs.200/- is Rs.2,900/-.

Programme Details:

To earn Bachelor's Degree, a learner has to earn 132 credits in minimum six semesters (three years) with 22 credits per semester. For earning 132 credits, a student has to study all the courses from the following categories of courses - Core Courses (CC), Discipline Specific Electives (DSE), Ability Enhancement Compulsory Courses (AECC), Skill Enhancement Courses (SEC) and Generic Electives (GE). In each Semester, the students have to study 4 courses in all from different categories of courses. While the courses under CC, DSE and GE Categories are of 6 credits each, the courses under AEC and SEC are of 4 credits each.

Category-Wise list of Courses For BCOMG

The detailed nomenclature and number of credits for different courses available under each of the five categories [Core Courses (CC), Discipline Specific Electives (DSE), Ability Enhancement Compulsory Courses (AECC), Skill Enhancement Courses (SEC), and Generic Electives (GE)] is given in the following tables:

Core Courses

Course Code	Title of the Course	No of Credits
BCOC 131	Financial Accounting	6
BCOC 132	Business Organization and Management	6
BCOC 133	Business Law	6
BCOC 134	Business Mathematics and Statistics	6
BCOC 135	Company Law	6
BCOC 136	Income Tax Law and Practice	6
BCOC 137	Corporate Accounting	6

Discipline Specific Elective Course

Course Code	Title of the Course	No. of Credits
BCOE 141	Principles of Marketing	6
BCOE 143	Fundamentals of Financial Management	6
BCOE 142	Management Accounting	6
BCOE 144	Office Management and Secretarial Practice	6

Skill Enhancement Courses

Course Code	Title of the Course	No. of Credits
BCOS 183	Computer Application in Business	4
BCOS 184	E-Commerce	4
BCOS 185	Entrepreneurship	4
BCOS 186	Personal Selling and Salesmanship	4

Generic Elective

Course Code	Title of the Course	No. of Credits
BCOG 171	Principles of Micro Economics	6
BCOG 172	Indian Economy	6

Ability Enhancement Compulsory Course

Environmental Studies

Course Code	Title of the Course	No of Credits
BEGAE 182	English Communication Skills	4
BHDAE 182	ह िंदी भाषा और र्िप्रेषण	4

Language Courses

English

Course Code	Title of the Course	No. of Credits
BEGLA 135	English In Daily Life	6
BEGLA 136	English At The Work Place	6
BEGLA 137	Language Through Literature	6
BCOLA 138	Business Communication	6

Hindi

BHDLA 136	ह िंदी भाषा: लेखन कौशल	6
BHDLA 137	ह िंदी भाषा: र्म्प्रेषण कौशल	6

POST GRADUATE DIPLOMA IN INTERNATIONAL BUSINESS OPERATIONS (PGDIBO)

Programme Description: The main objective of this programme is to equip the students with necessary conceptual, entrepreneurial and analytical skills required for handling the International Business Operations. The curriculum focuses on the applied aspects of International Business.

Eligibility: Bachelor's Degree in any discipline or equivalent.

Medium of Instruction: English & Hindi

Duration of Programme: Minimum 1 year and Maximum 3 years

Eligibility: Bachelor's Degree in any discipline or equivalent.

Medium of Instruction: English & Hindi

Duration of Programme: Minimum 1 year and Maximum 3 years

Programme Fee: Rs. 8,200/- for full programme

Programme Details:

Course Code	Title of Course	Credits
IBO 1	International Business Environment	6
IBO 2	International Marketing Management	6
IBO 3	India's Foreign Trade	6
IBO 4	Export Import Procedures and Documentation	6
IBO 5	International Marketing Logistics	6
IBO 6	International Business Finance	6
Total Credits		36

SPECIALISATION POST GRADUATE DIPLOMA PROGRAMMES

Programme Description: The students interested in pursuing specialization PG Diploma Programmes can apply for admission without clearing OPENMAT subject to fulfilling the eligibility criteria. In order to encourage students to obtain higher level qualifications the University is operating Lateral Entry scheme for students who have taken admission to specialization PG Diploma through direct entry i.e. without OPENMAT. The students who qualify OPENMAT subsequently after taking admission to specialization PG Diploma would be provided credit transfer for the completed courses as per the University rules. In case the student has acquired more than one PG Specialization Diploma the credit transfer would be given for one specialization diploma only which would be reflected as specialization in MBA degree.

Programmes on Offer

- Post Graduate Diploma in Human Resource Management
- Post Graduate Diploma in Financial Management
- Post Graduate Diploma in Operations Management
- Post Graduate Diploma in Marketing Management
- Post Graduate Diploma in Financial Markets Practice

Eligibility: Any graduate (Including Chartered Accountancy/Cost Accountancy/Company Secretaryship) with 50% marks for general category/45% for reserved category as per government of India rules.

Medium of Instruction: English

Duration of Programme: Minimum 1 year (two semesters) and Maximum 3 years (six semesters)

Programme Fee: Rs. 1,800/- per course

Programme Details:

Course Code	Title of Course	Credits
Post Graduate Diploma in Human Resource Management		
MS-2	Management of Human Resources (Compulsory)	6
Electives (Any five)		
MS-21	Social Processes and Behavioural Issues	6
MS-22	Human Resource Development	6
MS-23	Human Resource Planning	6
MS-24	Industrial Relations	6
MS-25	Managing Change in Organisations	6
MS-26	Organisational Dynamics	6
MS-27	Compensation and Rewards Management	6
MS-28	Labour Laws	6
MS-29	International Human Resource Management	6
Post Graduate Diploma in Financial Management		
MS-4	Accounting and Finance for Managers (Compulsory)	6
Electives (Any five)		
MS-41	Working Capital Management	6
MS-42	Capital Investment and Financing Decisions	6
MS-43	Management Control Systems	6
MS-44	Security Analysis and Portfolio Management	6
MS-45	International Financial Management	6
MS-46	Management of Financial Services	6

Post Graduate Diploma in Operations Management		
MS-7	Information Systems for Managers (Compulsory)	6
Electives (Any five)		
MS-51	Operations Research	6
MS-52	Project Management	6
MS-53	Production/Operations Management	6
MS-54	Management Information Systems	6
MS-55	Logistics and Supply Chain Management	6
MS-56	Materials Management	6
MS-57	Maintenance Management	6
MS-58	Management of R&D and Innovation	6
Post Graduate Diploma in Marketing Management		
MS-6	Marketing for Managers (Compulsory)	6
Electives (Any five)		
MS-61	Consumer Behaviour	6
MS-62	Sales Management	6
MS-63	Product Management	6
MS-64	International Marketing	6
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MS-66	Marketing Research	6
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CERTIFICATE IN BUSINESS SKILLS (CBS)

Programme Description: This programme has been developed jointly by IGNOU, Rajiv Gandhi Foundation (RGF) and Commonwealth of Learning (COL) Canada, with an aim to enable NGOs and other agencies to develop business skills among the street children, unemployed youth, rural and urban disadvantaged sections and women, so that these groups can avail gainful self employment opportunities.

Eligibility: 10+2 or its equivalent.

Medium of Instruction: English

Duration of Programme: Minimum 6 months and Maximum 2 years

Programme Fee: Rs. 3,200/- for full programme

Programme Details:

Course Code	Title of Course	Credits
ECO 1	Business Organisation	4
PCO 1	Preparatory Course in Commerce	4
BCOA 1	Business Communication & Entrepreneurship	4
CITL 1	Laboratory Course	4
Total Credits		18

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PROGRAMMES OFFERED IN SOCIAL WORK

IGNOU offers Programmes in Management discipline at Certificate, Diploma, Post Graduate Diploma, Bachelors and Master level.

MASTER OF SOCIAL WORK (MSW)

Programme Description: The MSW programme offers opportunity to learners for higher studies in professional social work. Besides offering the core courses pertaining to social work curriculum across the globe and India, it includes themes in some of the pertinent areas in social work such as globalization; migration, history of social work in India, theory paper on social work practicum and a course on HIV/ AIDS which are expected to be highly useful in the present day context.

Eligibility: Any Bachelor's degree or a higher degree from a recognized University.

Medium of Instruction: English & Hindi

Duration of Programme: Minimum 2 years and Maximum 4 years

Programme Fee: Rs. 36,000/- for full programme to be paid year wise @Rs. 18,000/- per year.

Programme Details:

Course Code	Title of Course	Credits
First Year (Compulsory Courses)		
MSW 1	Origin and Development of Social Work	4
MSW 2	Professional Social Work: Indian Perspectives	4
MSW 5	Social Work Practicum and Supervision	4
Elective Courses (Choose any two)		
MSW 3	Basic Social Science Concepts	4
MSW 4	Social Work and Social Development	4
MSW 6	Social Work Research	4
MSWE 10	Social Work in African Context	4
MSW 32	Social Work and Criminal Justice	4
Field Work (Compulsory)		
MSWL 13	Social Work Practicum-I	8
MSWL 14	Block Placement	8
Second Year (Compulsory Courses)		
MSW 7	Case work and Counselling: Working with Individuals	4
MSW 8	Social Group Work: Working with Groups	4
MSW 9	Community Organisation Management for Community Development	4
MSW 17	Contemporary Methods and Values of Social Work	4
Elective Courses (Choose any two)		
MSWE 1	HIV/AIDS: Stigma, Discrimination and Prevention	4
MSWE 2	Women and Child Development	4
MSWE 7	International Social Work	4
MSWE 3	Disaster Management	4
MSWP 1	Dissertation (Project work)	4
Field Work (Compulsory)		
MSWL 15	Social Work Practicum-II	8
MSWL 16	Internship	8
Total Credits		72

MASTER OF SOCIAL WORK (COUNSELLING) (MSWC)

Programme Description: Masters in Social Work (Counselling) would provide both academic learning and professional education and training in Counselling, extending beyond theoretical knowledge. This programme is tailored to suit counselors working in a wide range of organizational and community contexts as well as individuals in a family.

Eligibility: Bachelor's degree in any discipline from a recognized university.

Medium of Instruction: English & Hindi

Duration of Programme: Minimum 2 years and Maximum 4 years

Programme Fee: Rs. 36,000/- for full programme to be paid year wise @Rs. 18,000/- per year

Programme Details:

Course Code	Title of Course	Credits
First Year		
MSW 1	Origin and Development of Social Work	4
MSW 2	Professional Social Work: Indian Perspectives	4
MSW 5	Social Work Practicum and Supervision	4
MSW 8	Social Group Work: Working with Groups	4
MSW 9	Community Organisation Management for Community Development	4
MSWL 46	Social Work Practicum-I	8
MSWL 47	Block Placement	8
Second Year		
MSW 12	Introduction to Life Characteristics and Challenges	4
MSW 13	Introduction to Psychological Basis of Counselling	4
MSW 14	Relevance of Social Case Work in Counselling	4
MSW 15	Basics of Counselling	4
MSW 16	Fields of Counselling	4
MSWL 48	Social Work Practicum-II	8
MSWL 49	Internship	8
Total Credits		72

BACHELOR OF SOCIAL WORK (BSWG)

Programme Description: The Bachelor Degree Programme in Social Work (BSW) is meant for people who are interested in providing professional assistance to people in need. Persons with professional training/degree in Social Work generally work in socially relevant areas such as health care, community development, education, industry, counselling, family, correction, social defense, women, children, disability etc.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration of Programme: Minimum 3 years and Maximum 6 years

Programme Fee: Rs. 16,200/- for full programme to be paid semester wise @ Rs.5,400/- per year.

Programme Details:

Course Code	Title of Course	Credits
Semester I		
BHDLA 135 OR BEGLA 135	Hindi Bhasha: Vivid Prayog OR English in Daily Life	6
BSW 121	Professional Social Work and its Values	6
BSWL 104*	Social Work Practicum – IV	10
Semester II		
BSW 122	Society, Social Institutions and Social Problems	6
BSW 123	Community Organisation and Communication	6
BSWL 105*	Social Work Practicum – V	10
Semester III		
BSW 124	Human Growth, Behaviour and Counselling	6
BSW 125	Social Case Work and Social Group Work	6
BSWL 106*	Social Work Practicum – VI	10
Semester IV		
BSW 126	Social Work in Family Setting	6
BSW 127	Public Health and HIV/AIDS	6
BSWL 107*	Social Work Practicum – VII	10

Course Code	Title of Course	Credits
Semester V		
BSW 128	Social Policy and Social Development	6
BSW 129	Research Methods in Social Work	6
BSWL 108*	Social Work Practicum – VIII	10
Semester VI		
BSW 130	Prevention of Substance Abuse	6
BSW 131	Social Welfare Administration and Social Action	6
BSW 109	Social Work Practicum – IX	10

POST GRADUATE DIPLOMA IN COUNSELLING (PGDCOUN)

Programme Description: Post Graduate Diploma in Social Work Counselling would provide both academic learning and professional education and training in counselling, extending beyond theoretical knowledge. This programme is tailored to suit counsellors working in a wide range of organizational and community context as well as individuals in a family.

Eligibility: Graduation in any discipline from a recognized university.

Medium of Instruction: English & Hindi

Duration of Programme: Minimum 1 year and Maximum 3 years

Programme Fee: Rs. 13,200/- for full programme fee.

Programme Details:

Course Code	Title of Course	Credits
MSW 1	Origin and Development of Social Work	4
MSW 12	Introduction to Life Characteristics and Challenges	4
MSW 13	Introduction to Psychological Basis of Counselling	4
MSW 14	Relevance of Social Case Work in Counselling	4
MSW 15	Basics of Counselling	4
MSW 16	Fields of Counselling	4
MSWL 11	Social Work Practicum	12
Total Credits		36

DIPLOMA IN HIV AND FAMILY EDUCATION (DAFE)

Programme Description: The Diploma in HIV and Family Education aims at providing basic and accurate information about HIV/ AIDS, sex and sexuality, family life education, alcohol and drugs and communication and counselling. The main objective of this programme is to enhance the knowledge and skills of functionaries involved in HIV/AIDS and related issues.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration of Programme: Minimum 1 year and Maximum 3 years

Programme Fee: Rs. 1,500/- for full programme fee.

Programme Details:

Course Code	Title of Course	Credits
BFE 101	Basics of HIV/AIDS	4
BFEE 101	Elective on HIV / AIDS	4
BFE 102	Basics of Family Education	4
BFEE 102	Elective on Family Education	4
BFEE 103	Alcohol, Drugs and HIV	4
BFEE 104	Communication and Counselling in HIV	4
Total Credits		24

CERTIFICATE IN HIV AND FAMILY EDUCATION (CAFE)

Programme Description: The Certificate in HIV and Family Education provides comprehensive knowledge about what, why and how of HIV/ AIDS, family life education, facts of life and substance abuse. The contents are designed to impart an integrated understanding to the learners about the issues involved in HIV/AIDS and behaviour modification.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration of Programme: Minimum 6 months and Maximum 2 years

Programme Fee: Rs. 1,000/- for full programme fee.

Programme Details:

Course Code	Title of Course	Credits
Compulsory Courses		
BFE 101	Basics of HIV/AIDS	4
BFE 102	Basics of Family Education	4
Elective Courses (Choose any two)		
BFEE 101	Elective on HIV / AIDS	4
BFEE 102	Elective on Family Education	4
BFEE 103	Alcohol, Drugs and HIV	4
BFEE 104	Communication and Counselling in HIV	4
Total Credits		16

CERTIFICATE IN TRIBAL STUDIES (CTRBS)

Programme Description: The Certificate Programme in Tribal Studies (CTRBS) is an extension of the University's efforts towards addressing the wider issues of tribal development. The programme aims to support individuals working in the social and welfare service sector targeted for the tribals to acquire professional education and will enable them to be trained, educated which in turn will help them better understand the issues and remove the bias if any formed during the course of their work.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

Duration of Programme: Minimum 6 months and Maximum 2 years

Programme Fee: Rs. 900/- for full programme fee.

Programme Details:

Course Code	Title of Course	Credits
Compulsory Courses		
BSW 41	Understanding Tribals	4
BSW 42	Tribal Society	4
BSW 43	Tribals of South and Central India	4
BSW 44	Tribals in North and Northeast Region of India	4
Total Credits		16

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IGNOU Regional Centre, Cochin, Kaloor .P.O., Cochin - 682017

Website: <http://rccochin.ignou.ac.in>

Facebook: <https://www.facebook.com/IGNOURegionalCentreCochin>

Twitter: https://twitter.com/IGNOU_RC_Cochin

Email id: rccochin@ignou.ac.in

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INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Regional Centre, Cochin

INFORMATION BROCHURE ON PROGRAMMES OFFERED IN TOURISM

IGNOU- The People's University

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Some of the prominent features of the University are:

1. National jurisdiction with international presence
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5. Use of latest Information and Communication Technologies
6. Modular approach to programmes
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9. Socially and academically relevant programmes based on students' need analysis, and
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IGNOU Regional Centre, Cochin

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Programme Delivery in IGNOU

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PROGRAMMES OFFERED IN TOURISM

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MASTER OF TOURISM AND TRAVEL MANAGEMENT (MTTM)

Programme Description: The MTTM Programme is designed for those students who are interested in pursuing a career in tourism sector at managerial level. This is for aspiring entrepreneurs or those running their own tourism agencies

Eligibility:

Category 1: BTS,BA(Tourism); B.Sc. Hospitality and Hotel Administration (BHM); Bachelor's in Hotel Management (approved by AICTE) and those students who have done their graduation in any field along with a Diploma in Tourism, which is recognized in the University system or by AICTE.

Category 2: A Bachelor's Degree in any field. (However, all students of Category 2 will have to pass four additional Tourism foundation courses during their period of study).

Medium of Instruction: English

Duration of Programme: Minimum 2 years and Maximum 4 years

Programme Fee: For Category-1: Rs. 12000/- for full programme, to be paid @Rs. 6000/- per year

For Catrgry-2: Rs. 15000/- for full programme, to be paid @ Rs. 9000/- in 1st Year and Rs. 6000/- in 2nd Year

Programme Details:

Course Code	Title of Course	Credits
First Year		
First Semester		
MTTM 1	Management Functions and Behaviour in Tourism	4
MTTM 2	Human Resource Planning and Development in Tourism	4
MTTM 3	Managing Personnel in Tourism	4
MTTM 4	Information Management Systems and Tourism	4
II Semester		
MTTM 5	Accounting and Finance for Managers in Tourism	4
MTTM 6	Marketing for Tourism Managers	4
MTTM 7	Managing Sales and Promotion in Tourism	4
MTTM 8	Managing Entrepreneurship and Small Business in Tourism	4
II Year		
III Semester		
MTTM 9	Understanding Tourism Markets	4
MTTM 10	Tourism Impacts	4
MTTM 11	Tourism Planning and Development	4
MTTM 16	Dissertation	8
IV Semester		
MTTM 12	Tourism Products: Design and Development	4
MTTM 13	Tourism Operations	4
MTTM 14	Tourist Transport Operations (Road Transport)	4
MTTM 15	MICE Management	4
Total Credits		68

All students seeking admission for MTTM Programme under Category 2 will have to pass the following four courses during their period of study.

Course Code	Title of Course	Credits
TS 1	Foundation Course in Tourism	8
TS 2	Tourism Development: Products, Operations and Case Studies	8
TS 3	Management in Tourism	8
TS 6	Tourism Marketing	8
Total Credits		32

BACHELOR OF TOURISM STUDIES (BTS)

Programme Description: The BTS Programme is designed for those students who are interested in pursuing a career in travel and tourism sector at different level. The Programme is aimed at familiarizing you with varied aspects of Tourism, creating awareness about tourism, imparting basic training in organizing Tourism services and opening career opportunities. The programme will be of use to those, who are already employed (direct or indirect in Tourism Industry), intend to make career in Tourism Industry, are providing tourism related services through own enterprises or planning to become such entrepreneur. The programme is also useful for those who are associated with tourism awareness programmes/research and would like to update their knowledge and skills in the field of travel and tourism.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration of Programme: Minimum 3 years and Maximum 6 years

Programme Fee : Rs. 10,200/- for full programme to be paid year wise @Rs. 3,400/- per year

Programme Details:

Course Code	Title of Course	Credits
First Year		
TS 1	Foundation Course in Tourism	8
TS 2	Tourism Development: Products, Operations and Case Studies	8
BSHF101	Foundation Course in Humanities & Social Sciences	8
BEGF101	Foundation Course in English	4
PEG 2 or Modern Indian Language (Choose any one)	Foundation Course in English-2 OR Modern Indian Language (Choose any one) Malayalam/ Assamese/ Bengali/ Gujarati/ Hindi/ Kannada/ / Marathi/ Oriya / Punjabi/ Tamil/ Telugu/ Urdu	4
II Year		
TS 4	Indian Culture: Perspective for Tourism	8
TS 5	Ecology, Environment and Tourism	8
FST 1	Foundation Course in Science and Technology	8
PTS 4	Project on Indian Culture: Perspective for Tourism	4
PTS 5	Project on Ecology, Environment and Tourism	4
III Year		
TS 3	Management in Tourism	8
TS 6	Tourism Marketing	8
PTS 6	Project on Tourism Marketing	4
Application Oriented Course (Choose any one)		
BHDA 101 or BEGA1	Samachar Patra aur Feature Lekhan (Hindi) OR Introduction to the Media	4
BRPA 101 or BEGA102	Radio Lekhan (Hindi) OR Writing for Radio	4
AOM 1	Office Organization Management	4
ASP 1	Secretarial Practice	4
Elective Course (Choose any one)		
TS 7	Human Resource Development	8
AHE 1	Human Environment (includes a 2 credit project)	8
EH1 1	Modern India : 1857-1964	8
EH1 2	India: Earliest Times to 8th Century A.D	8
EH1 3	India: From 8th to 15th Century A.D	8
EH1 4	India: From 16th to Mid 18th Century A.D	8
ESO 15	Society and Religion	8
BEGE 103	Communication Skills in English	8
Total Credits		96

BACHELOR OF ARTS (VOCATIONAL STUDIES) TOURISM MANAGEMENT (BAVTM)

Objectives: The Programme seeks to provide an opportunity to large segment of the population including the disadvantaged to pursue a programme on tourism and travel. The programme is for creating a dedicated and skilled workforce in the Travel and Tourism Sector. The people working in the tourism sector, self-employed, other adults who wish to upgrade their educational qualification and knowledge in the tourism sector will be benefitted with this programme. The programme will provide University level education in new fields of knowledge and niche areas which fulfil the demands of employment and economy of the country.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English and Hindi

Duration of Programme: Minimum 3 years, and Maximum 6 years

Fee Structure: Rs. 12000/- for full programme to be paid Rs.4000/- per year

The B.A. (Voc) Tourism Management Programme is of 132 credits spread over six semesters (Three years) with study load worth 22 credits in each semester. In each semester, the students have to choose 4 courses in all from different categories of courses. While the courses under Core Courses (CC), Discipline Specific Electives (DSE), and Generic Electives (GE) Categories are of 6 credits each, the courses under Ability Enhancement Compulsory Courses (AEC) and Skill Enhancement Courses (SEC) are of 4 credits each. Courses available as option in each semester from different categories of courses with credit load.

Courses on offer for B.A. (voc) Tourism Management Programme

The detailed nomenclature and number of credits for different courses available under each of the five categories [Core Courses (CC), Discipline Specific Electives (DSE), Ability Enhancement Compulsory Courses (AECC), Skill Enhancement Courses (SEC), and Generic Electives (GE)] are given in the following tables:

Course Code	Title of the Course	No. of Credits
Core Course		
BTMC-131	History of Tourism – I	6
BTMC-132	Fundamentals of Management	6
BTMC-133	History of Tourism – II	6
BTMC-134	Entrepreneurship and Small Business	6
BTMC-135	Concept and Impacts of Tourism	6
BTMC-136	Tourism Marketing	6
BTMC-137	Profile of Modern Tourism	6
BTMC-138	Managerial Accounting and Finance in Tourism	6
Discipline Specific Elective Course		
BTME-141	Tourism Undertaking	6
BTMP-142	Project	6
BTME-143	Procedure and Operations in the Tourism Business	6
BTME-144	Globalization	6
Skill Enhancement Courses		
BCOS-183	Computer Applications in Business	4
BCOS-184	E-Commerce	4
BTMS-185	Airport Handling	4
BEGS-186	Business Communication	4
Generic Elective		
BTMG-171	Culture in Indian Subcontinent I	6
BTMG-172	Culture in Indian Subcontinent II	6
Ability Enhancement Compulsory Course		
Environmental Studies		
BEVAE 181	Environmental Studies	4
English		
BEGAE182	English Communication Skills	4
Hindi		
BHDAE182	ह िंदी भाषा और म्प्रेषण	4
Language Courses		
English		
BEGLA -135	English In Daily Life	6
BEGLA -136	English At The Work Place	6
BEGLA -137	Language Through Literature	6
BEGLA -138	Reading and Speaking Skills	6
Hindi		
BHDLA 135	ह िंदी भाषा: विविि प्रयोग	6
BHDLA 136	ह िंदी भाषा: लेखन कौशल	6
BHDLA 137	ह िंदी भाषा: म्प्रेषण कौशल	6
BHDLA 138	ह िंदी भाषा: विविि वििाँ	6
Urdu		
BUDLA 135	Urdu	6
Sanskrit		
BSKLA 135	Sanskrit	6

DIPLOMA IN TOURISM STUDIES (DTS)

Programme Description: The programme is aimed at familiarising you with varied aspects of Tourism creating awareness about tourism, imparting basic training in organising Tourism services and opening career opportunities.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English. & Hindi

Duration of Programme: Minimum 1 year and Maximum 3 years

Programme Fee: Rs.4,500/- for full programme

Programme Structure:

Course Code	Title of Course	Credits
TS 1	Foundation Course in Tourism	8
TS 2	Tourism Development: Products, Operations and Case Studies	8
TS 3	Management in Tourism	8
Any one of the following groups of Electives		
TS 4	Indian Culture - Perspective for Tourism/	8
PTS 4	Project on Indian Culture: Perspective for Tourism	4
OR		
TS 5	Ecology, Environment and Tourism	8
PTS 5	Project on Ecology, Environment and Tourism	4
OR		
TS 6	Tourism Marketing	8
PTS 6	Project on Tourism Marketing	4
Total Credits		36

CERTIFICATE IN TOURISM STUDIES (CTS)

Programme Description: The Programme is aimed at familiarising you with varied aspects of Tourism, creating awareness about Tourism, imparting basic training in organising Tourism services and opening career opportunities.

Eligibility: 10+2 pass or its equivalent

Medium of Instruction: English. & Hindi

Duration of Programme: Minimum 6 months and Maximum 2 years

Programme Fee : Rs.2,000/- for full programme

Programme Description:

Course Code	Title of Course	Credits
TS 1	Foundation Course in Tourism	8
TS 2	Tourism Development: Products, Operations and Case Studies	8
Total Credits		16

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Common Information Brochure of Regional Centre Cochin available at
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IGNOU Regional Centre, Cochin, Kaloor .P.O., Cochin - 682017

Website: <http://rccochin.ignou.ac.in>

Facebook: <https://www.facebook.com/IGNOURegionalCentreCochin>

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Email id: rccochin@ignou.ac.in

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INFORMATION BROCHURE ON PROGRAMMES IN TRANSLATION STUDIES AND TRAINING

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PROGRAMMES OFFERED IN TRANSLATION STUDIES AND TRAINING

IGNOU offers Programmes in Management discipline at Post Graduate Certificate and Post Graduate Diploma level.

POST GRADUATE DIPLOMA IN TRANSLATION (PGDT)

Programme Description: Post Graduate Diploma in Translation (PGDT) aims to teach Translation from English to Hindi and vice-versa. Translation is a major professional area in our country and plays an important role in our understanding of the diversity of Indian culture and society. Post Graduate Diploma in Translation is designed to develop the translation skills of the learners and train them as translators. Besides imparting the knowledge of the theory and practice of translation, it enables the students to understand the socio-cultural dimensions of translation. The programme consists of 4 Courses and a Project comprising Practical Translation. PGDT is a Programme of Translation from English-to-Hindi and vice-versa. It is advisable for students seeking admission in it to have proficiency in both languages

Eligibility: Bachelor's Degree

Medium of Instruction: Hindi

Duration of Programme: Minimum 1 year and Maximum 3 years

Programme Fee: Rs. 4,000/- for full programme

Programme Details:

Course Code	Title of Course	Credits
PGDT 1	Anuvad: Siddhant Aur Pravidhi	6
PGDT 2	Anuvad Ka Bhashik Aur Samajik Paksh	6
PGDT 3	Vyavaharik Anuvad Ke Vividh Star Aur Kshetra	6
PGDT 4	Prashasanik Anuvad	6
PGDT 5	Anuvad Pariyojana	6
Total Credits		30

POST GRADUATE CERTIFICATE IN MALAYALAM-HINDI TRANSLATION (PGCMHT)

Programme Description: PG Certificate in Malayalam-Hindi Translation programme is intended for those who have had graduation degree with knowledge of Hindi and Malayalam and who aspire to make their career in the area of translation. The objectives of the programme are to facilitate inter-lingual, intra-lingual academic and cultural activity between these two Indian languages and to promote national integration.

Eligibility: Graduation

Medium of Instruction: Hindi

Duration of Programme: Minimum 6 months and Maximum 2 years

Programme Fee: Rs. 1,600/- for full programme

Programme Details:

Course Code	Title of Course	Credits
MTT1	Bharatiya Bhashaon Mein Anuvad	4
MTT4	Malayalam-Hindi Anuvad: Tulana Aur Punah Srijan	4
MTT5	Malayalam Aur Hindi Ke Vibhinna Bhashik Kshetron Mein Anuvad	4
MTTP2	Anuvad Pariyojana (Translation Project)	4
Total Credits		16

IGNOU Common Prospectus available at <http://ignou.ac.in/userfiles/Common-Prospectus-English.pdf>

Common Information Brochure of Regional Centre Cochin available at <http://rccochin.ignou.ac.in/Ignou-RC-Cochin/userfiles/file/RC%20Brochure%20Jan%202020.pdf>

IGNOU Regional Centre, Cochin, Kaloore P.O., Cochin - 682017

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